

**BALLYMORE EUSTACE GAA CLUB  
BALLYMORE EUSTACE JUVENILE HURLING AND FOOTBALL CLUB  
BALLYMORE EUSTACE LADIES FOOTBALL CLUB**



## SAFETY STATEMENT

SAFETY, HEALTH AND WELFARE AT WORK ACT 2005

CLUB NAME: Ballymore Eustace

ADDRESS: Bishopsland, Ballymore Eustace

*This Safety Statement is our programme in writing to manage health and safety. It is aimed at protecting our employees from accidents and ill-health while at work. We will provide a safe place of work for our employees and those affected by our work and will provide any guards, protective equipment, information, training and supervision necessary to protect our employees. This Safety Statement is available to employees. We will update it as necessary and review it at least once a year.*

#### EMERGENCY CONTACTS

Chairman: Tim Gorman – 0863806978; Doctor: \_\_\_\_\_  
Ambulance: 911; Secretary: Stephen Deegan (JUV Sec) 087 2242843;  
Gardai: 045 897333; Other: Eoghan Barrett, Juv Chairman 087 7870016, Mick Horan, Juvenile Girls 087 9190116

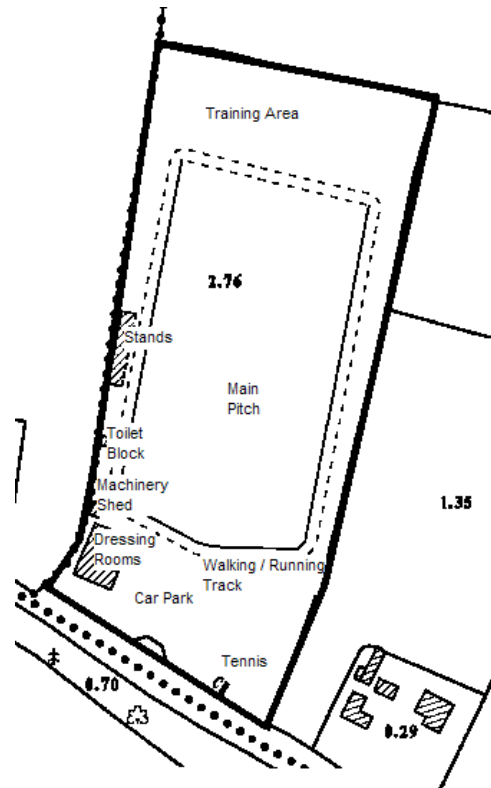
#### GENERAL PRINCIPLES OF PREVENTION – THIRD SCHEDULE

The Ballymore Eustace Club will comply with Schedule 3 of the Safety, Health and Welfare at Work Act 2005 by:

- (1) The avoidance of risks.
- (2) The evaluation of unavoidable risks.
- (3) The combating of risks at source.
- (4) The adaptation of work to the individual, especially as regards the design of the Ballymore Eustace GAA place of work, the choice of work equipment and the choice of systems of work, with a view, in particular, to alleviating monotonous work and work at a predetermined work rate and to reducing the effect of this work on health.
- (5) The adaptation of the place of work to technical progress.
- (6) The replacement of dangerous articles, substances or systems of work by safe or less dangerous articles, substances or systems of work.
- (7) The giving of priority to collective protective measures over individual protective measures.
- (8) The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organisation of work, working conditions, social factors and the influence of factors related to the working environment.
- (9) The giving of appropriate training and instructions to employees.

## Description:

The property comprises of a GAA Grounds of c.15,000m<sup>2</sup>. The Grounds consist of a full size playing pitch with dug outs, and small training pitch, a large tarmacadam parking area, a walking track around the full size pitch, a secured tennis court / basketball area, building consisting of dressing rooms (4No), kitchen, toilets, showers, referees room, a separate toilet building and a stands.



## **Club Profile:**

## **Committee Profiles:**

### **Senior Committee:**

Chairman: Tim Gorman  
Secretary: Mark McCarville  
Treasurer: John McCarville  
P.R.O:

### Management Team 2009

Jarlath Gilroy  
Tom O'Rourke  
Tim Gorman

### **Ladies Committee**

Chairperson Jacinta O'Rourke  
Asst. Chairperson Aisling Rigney  
Secretary Caroline Deegan  
Treasurer Bid Meade  
PROs\Registrars Deirdre Hackett\Sharon O'Donoghue  
Children's Officer Sinead Gorman  
County Board Delegate Jackie Smith

### Management Team for 2009

Simon Murphy  
Joe Piggott  
John Hubbard

### **Juvenile Committee**

Chairperson: Eoghan Barrett  
Secretary: Stephen Deegan  
Treasurer: John McCarville  
P.R.O: Natasha Graham Halpin  
Committee: Alan Gilroy, Benny McNulty, Fergus Byrne, Fintan Farrington, Frank Murphy, Ger Clarke, Gillian Smith, Mick Horan, James Noone, Johnny Murphy, Leslie Tutty, Martin Kelleher, Michelle Waters, Paul Murphy, Simon Murphy, Steve Carter, Michael Byrne  
Mentors Alan Gilroy, Benny McNulty, Fergus Byrne, Fintan Farrington, Frank Murphy, Ger Clarke, Gillian Smith, Mick Horan, James Noone, Johnny Murphy, Leslie Tutty, Martin Kelleher, Dermot Waters, Paul Murphy, Simon Murphy, Steve Carter, Michael Byrne

## **Legal Requirements for Safety Statement:**

The Safety, Health and Welfare at Work Act 2005 deals mainly with the duties of employers, self-employed persons, employees, contractors, manufacturers and suppliers of articles to the workplace and those who commission, construct or design constructions projects.(Sections 8-17). The Act requires all organisations to compile a Safety Statement based on Hazard Identification (Section 20), and Risk Assessment (Section 19) and detailing how safety health and welfare at work will be managed effectively. The Act requires that proper consultation measures are put in place (Sections 25-31) and provides for Safety Representatives to be selected in the workplace and Safety Committees to be put in place. The 2005 Act also provides for continuation of the Health and Safety Authority (HSA) in the enforcement of the Act and its regulations.

The Safety, Health and Welfare at Work (General Application) Regulations 2003 contains details and more specific rules on safety, health and welfare in the workplace. The specific parts of these regulations are listed below. The General Principles of Prevention and The Requirements for all Places of Work are also scheduled in the regulations. Throughout both the parent Act and the Regulations, the requirement to identify hazards and carry out risk assessments is constant.

These regulations and others such as the Safety, Health and Welfare at Work (Work at Height) Regulations 2006, contain the detail required to deal with the extent of the commitment needed to comply with the general principles contained in the Safety, Health and Welfare at Work Act 2005.

Hazard Identification  
Risk Assessments  
Control Measures

## Risk Assessment Contents

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# RISK ASSESSMENT – Welfare Arrangements

Ref: BMEGAA01

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Welfare Arrangements**

Assessed by: SD

**HAZARDS**  
Infection  
Food Poisoning  
Poor Personal Hygiene

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**

This risk assessment relates to the kitchen and toilet facilities for Dressing Rooms

**Existing Controls**

<input type="checkbox"/>	Kitchen facilities provided with hot and cold running water
<input type="checkbox"/>	Male & female toilet facilities with hot and cold running water are available
<input type="checkbox"/>	Good hygiene and housekeeping practices are adopted
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Site Specific Controls / Recommendation**

<input type="checkbox"/>	Welfare facilities to be provided and maintained in line with the requirements of the Safety Health and Welfare at Work (Misc Welfare provisions) and General Application Regulation 2007
<input type="checkbox"/>	Kitchen and food preparation areas to be maintained with good hygiene practices
<input type="checkbox"/>	Do not leave any waste food on counters/ tables & ensure bins are emptied regularly
<input type="checkbox"/>	First Aid box must be present and fully stocked
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



# RISK ASSESSMENT

Ref: BMEGAA01

**Monitoring Arrangements**

	Monitor compliance with this risk assessment

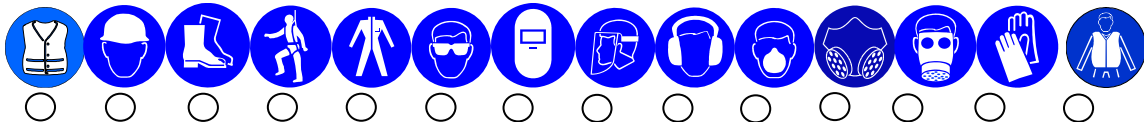
**Supervisor Checks**

	Check that corridors, walkways, fire exits/ fire equipment are free from obstruction
	Toilets have necessary soap, towels and sanitary facilities
	Spills are cleaned up immediately
	Good housekeeping standards are maintained

**Information, Instruction and Training**

	Risk Assessment is communicated
	First Aid
	Fire Extinguisher

**Personal Protective Equipment (last resort)**



**Additional notes on PPE**

**Initial Risk Rating (without any control measures)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur 12
Reportable injury	6 21 – 100 Persons	<b>8</b> Exposure occurs regularly <b>16</b>
Minor accident	<b>3</b> 100 + Persons	10 Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>72 Medium Risk</b>		

**Risk Reduction Rating (after controls introduced)**

<b>Severity Rating (A)</b>	<b>3</b>	<b>Exposure Rating (B)</b>	<b>8</b>	<b>Exposure Probability Rating (C)</b>	<b>8</b>
Risk Rating Calculation Risk = A X (B + C) = <b>60 Medium Risk</b>					
<b>Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450</b>					

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Housekeeping

Ref: BMEGAA02

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Housekeeping**

Assessed by: SD

<b>HAZARDS</b>	
Slips, trips, falls.	Cuts and Bruises
Leptospirosis or other biological agents	
Material falling from heights	
Blocked Fire exits/ fire equipment	

**Persons Exposed To Risk**

Public  Other contractors/employees  Visitors

**Work Description (including location)**  
 Ensuring that the premises is kept tidy and organised to a standard in which the health and safety of personnel is not threatened. Cleaning, recycling, disposal of waste, neat storage. Etc. This risk assessment covers the grounds of the BME GAA Club

<b>Existing Controls</b>	
<input type="checkbox"/>	Housekeeping policy in place.
<input type="checkbox"/>	Bins are provided for the disposal of general waste
<input type="checkbox"/>	Each person has the responsibility for proper and safe housekeeping.
<input type="checkbox"/>	Keep all entrances, exits and doors unobstructed
<input type="checkbox"/>	All wet or slippery surfaces to be cleaned and made safe immediately.
<input type="checkbox"/>	Electric cables must not be left on the ground-where practicable suspend cables to avoid trip hazard
<input type="checkbox"/>	Gloves worn when cleaning up and disposing of waste.
<input type="checkbox"/>	Designated storage areas provided .Store items in a safe manner. Do not stack dangerously on top of each other.
<input type="checkbox"/>	Ensure that chemicals/ cleaning agents are stored and disposed of as required by the safety data sheet.
<input type="checkbox"/>	Keep all stairs, steps ,gangways and platforms clear and railings intact
<input type="checkbox"/>	Keep equipment clean and properly serviced
<input type="checkbox"/>	Keep vents unobstructed
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

<b>Site Specific Controls / Recommendation</b>	
<input type="checkbox"/>	<b>Do not use emergency equipment such as fire extinguishers as door stops and do not prop open fire doors.</b>
<input type="checkbox"/>	All entry/exit areas to be kept free from obstruction at all times
<input type="checkbox"/>	Remove and dispose of unnecessary material.
<input type="checkbox"/>	Ensure all equipment and materials can be accessed easily (especially material stored at high level, i.e. boxes and/or training equipment stored at high levels and on top of presses, etc in dressing rooms, these should be removed and stored at a more accessible location).
<input type="checkbox"/>	Ensure an adequate supply of cleaning equipment for welfare facilities
<input type="checkbox"/>	Dressing rooms / stores needs to be cleared of any unused material. General clean up required.
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

# RISK ASSESSMENT

Ref: BMEGAA02

## Monitoring Arrangements

- Monitor that grounds are tidy
- Ensure that items that are no longer in use are disposed of promptly
- Monitor compliance with the risk assessment
- Monitor the servicing of fire extinguishers
- First Aider to monitor that first aid boxes are kept stocked as per The Safety Health and Welfare at Work (General Application ) regulations 2007

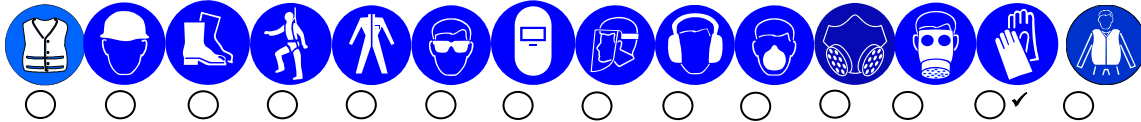
## Supervisor Checks

- Ensure workplace is tidy and that items are disposed of promptly
- Ensure that all walkways are kept clear
- Ensure that all entry/exit areas are kept free from obstruction
- Ensure that all fire exits and equipment are kept free from obstruction

## **Information, Instruction and Training**

- Safe System of Work explained
- First Aid
- Housekeeping Policy

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	<u>6</u> Exposure likely to occur <u>12</u>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>162 High Risk</b>		

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)                    6    Exposure Rating (B)                    4    Exposure Probability Rating (C)                    4

Risk Rating Calculation Risk = A X (B + C) = **48 Low Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Manual Handling

Ref: BMEGAA03

**Risk Rating: Substantial Risk**

Date: 20/04/09

**Work Activity: Manual Handling**

Assessed by: SD

**HAZARDS**  
 Musculoskeletal injury  
 Back Injury  
 Lifting heavy or awkward items  
 Strains and sprains  
 Trips and falls  
 Cuts , lacerations

**Persons Exposed To Risk**

Public       Other contractors/employees       Visitors

**Work Description (including location)**

Any tasks which involve lifting, pushing or manoeuvring heavy or unwieldy objects, storing materials, lifting training gear, moving temporary goalposts, etc.

**Existing Controls**

- |  |  |
|--|--|
|  | Minimise all manual-handling tasks where possible  |
|  | Use mechanical handling methods instead of manual handling (where possible) e.g. trolleys, levers, etc. NOTE: personnel must be trained in the use of mechanical handling equipment  |
|  | Ensure that all mechanical lifting aids are maintained in good working order and are serviced regularly  |
|  | Team lifting should be adopted where possible when lifting large or awkward weights, persons carrying out team lifts should be of similar height and build, so that the raised load doesn't become unbalanced or unevenly distributed. It is important that the lift is so co-ordinated with one person giving the command |
|  | The principles for safe lifting should be applied  |
|  | Remember the key points when lifting   |
|  | <ul style="list-style-type: none"> <li>✓ Assess the load and area</li> <li>✓ Broad stable base, bend knees</li> <li>✓ Back straight, firm grip</li> <li>✓ Arms in line with body</li> <li>✓ Weight close to centre of gravity</li> <li>✓ Turn feet in direction of body</li> </ul>   |
|  |  |

**Site Specific Controls / Recommendation**

	Personnel to be trained in the correct manual handling procedures if not already done so and refresher training to be provided if more than 3 yrs have elapsed since last training.

# RISK ASSESSMENT

Ref: BMEGAA03

## Monitoring Arrangements

- Monitor that appropriate lifting aids are provided before use.
- Monitor compliance with risk assessment
- Monitor that the principles of safe lifting are applied

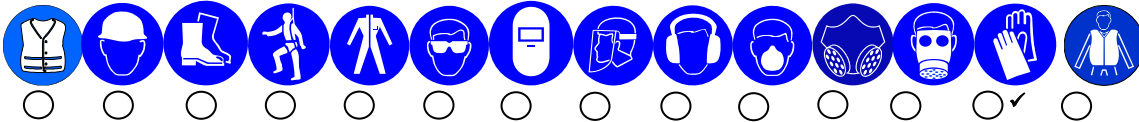
## Supervisor Checks

- That all relevant personnel have received manual handling training
- Check that all personnel are following the correct principles for safe Manual Handling

## Information, Instruction and Training

- Site specific Manual handling training
- First Aid
- Risk assessment and safe systems of work

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	<u>6</u> Exposure likely to occur <u>12</u>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20

Risk Rating Calculation Risk = A X (B + C) = **162 High Risk**

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)                      **6**    Exposure Rating (B)                      **4**    Exposure Probability Rating (C)                      **12**

Risk Rating Calculation Risk = A X (B + C) = **96 Substantial Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Electricity

Ref: BMEGAA04

**Risk Rating: Substantial Risk**

Date: 20/04/09

**Work Activity: Electricity**

Assessed by: SD

**HAZARDS**  
 Electrocutation  
 Fire  
 Burns  
 Serious personal injury

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**

This risk assessment covers the use of electrical appliances in Ballymore Eustace GAA Grounds

**Existing Controls**

	No personnel will work, interfere or tamper with any electrical work, installations, fitting or fixture unless qualified to do so.
	Only suitable & authorised electrical supplies and equipment should be used, which should be installed (where appropriate) & maintained by a competent electrician
	Visual inspections of plugs, sockets & cables should be regularly carried out- if damage is identified then remove from service immediately and replace or repair by a competent electrician
	Cable joins must utilise connector blocks NOT insulating tape
	The inner insulation of cables should never be visible-the outer insulation should extend into plugs & equipment & fully utilise cable grips
	Blown fuses should be replaced immediately (NOTE:-if a replaced fuse immediately blows again it is an indicative of a problem requiring the attention of an electrician)
	Switch off any electrical appliances if not in use.
	Plugs should not have wires exposed outside the plug; the outer insulation must be clamped at the plug by a competent person.
	Personnel to report any defects.
	Ensure that all electrical equipment complies to European Standards
	All control panels to be kept closed and locked

**Site Specific Controls / Recommendation**

	Sockets should never be overloaded, an adequate number of outlet sockets must be provided
	Provide first aid training for specified individuals regarding electric shock
	Regular maintenance to be carried out on all electrical equipment including main electrical supply unit by a qualified electrician

# RISK ASSESSMENT

Ref: BMEGAA04

**Monitoring Arrangements**

<input type="checkbox"/>	Ensure regular checks for defects are carried out and that all defects are rectified in a timely manner
<input type="checkbox"/>	Ensure that all electrical maintenance work is carried out by a competent electrician
<input type="checkbox"/>	Ensure that an adequate number of outlet sockets are provided















**Supervisor Checks**

<input type="checkbox"/>	Carry out regular checks for defects
<input type="checkbox"/>	Ensure that equipment not in use is switched off

**Information, Instruction and Training**

<input type="checkbox"/>	Risk Assessment and safe systems of work
<input type="checkbox"/>	First Aid
<input type="checkbox"/>	Fire Extinguisher
<input type="checkbox"/>	Use of equipment

**Personal Protective Equipment (last resort)**

**Additional notes on PPE**

**Initial Risk Rating (without any control measures)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur
Fatality	<b>12</b> 2 – 5 Persons	4 Exposure unlikely to occur
Major injury (hospitalisation)	9 6 – 20 Persons	<b>6</b> Exposure likely to occur
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly
Minor accident	3 100 + Persons	10 Exposure certain to occur

Risk Rating Calculation Risk = A X (B + C) = **168 High Risk**

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
12	6	4

Risk Rating Calculation Risk = A X (B + C) = **120 Substantial Risk**

**Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450**

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment.....20/04/09 .....

# RISK ASSESSMENT – Fire

Ref: BMEGAA05

**Risk Rating: Substantial Risk**

Date: 20/04/09

**Work Activity: Fire**

Assessed by: SD

**HAZARDS**  
Fire  
Explosion  
Serious personal injury  
Damage to property

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**

This risk assessment covers the Ballymore Eustace GAA Grounds

**Existing Controls**

- Fire extinguishers provided throughout the facility and serviced as required. Fire extinguishers should be selected according to the type of potential fire hazard, the degree of hazard and the area to be protected.
- Fire exits are in place and are clearly marked (N/A)
- Exits, fire points, corridors etc should never be obstructed
- Sockets must not be overloaded
- Flammable liquids are stored in their original containers and locked away. Chemicals/ cleaning agents should be kept well away from sources of ignition.
- Electrical work must only be carried out by a competent electrician.
- Evacuation drills to be carried out at least twice yearly and noted in the fire and general register.
- Fire assembly point designated and marked
- All fire extinguishers are adequately stored such and mounted on walls or placed in a fire point station
- 
- 
- 
- 

**Site Specific Controls / Recommendation**

- A means of detecting a fire and raising the alarm in the event of an emergency to be installed.
- Fire assembly points in all locations to be communicated to staff.
- Fire evacuation plan to be put in place and all employees to be fully trained for fire drills, escape routes, raising the alarm and assembly points.
- Monthly inspection to be carried out to ensure that all fire practices are being adhered to and to raise any issues found with management.
- Damaged electrical sockets/ cables be repaired by a competent electrician
- Walkways leading to fire exits must be kept clear from obstructions. Items should not be stored in these areas
- Ensure that all personnel are familiar with the position of fire extinguishers.
- Do not store flammable material such as paper, cylinders etc near electrical outlets.
- Ensure that access to fire extinguishers is kept unobstructed and easily accessible at all times
- Store all flammable liquids in fire resistant cabinets.
- 
- 
-



# RISK ASSESSMENT

Ref: BMEGAA05

## Monitoring Arrangements

- Monitor compliance with Risk Assessment
- Test fire alarm on regular basis (N/A)
- Evacuation drills are coordinated
- Carry out monthly inspecting of fire equipment and emergency exits

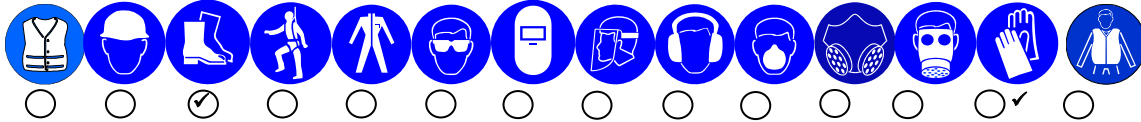
## Supervisor Checks

- Fire extinguishers are located in their designated area and that they are kept serviced
- Ensure that fire exits and fire extinguishers are unobstructed
- Check that all existing personnel have received the required training in manual handling and fire evacuations.
- Check that new starts have undergone induction and appropriate training and are aware of fire evacuation plan

## Information, Instruction and Training

- Risk Assessment and safe systems of work
- First Aid
- Fire Extinguisher training
- Emergency Plan communicated
- Fire warden training.

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	<b>15</b> 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur <b>8</b>
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur 12
Reportable injury	6 21 – 100 Persons	<b>8</b> Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>240 High Risk</b>		

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)                      12    Exposure Rating (B)                      6    Exposure Probability Rating (C)                      4

Risk Rating Calculation Risk = A X (B + C) = **120 Substantial Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Slips/ Trips/ Falls

Ref: BMEGAA06

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: General work in all areas/ locations**

Assessed by: SD

## HAZARDS

Slippery Surfaces/ Grounds

Untidy Workplace

Trip hazards such as tools/  
equipment/ cables

## Persons Exposed To Risk

Public

Other contractors/employees

Visitors

## Work Description (including location)

General work activities carried out by staff in all areas and/ or locations associated with the Community department

## Existing Controls

- |                          |  |
|--------------------------|--|
| <input type="checkbox"/> | Do not leave tools and/ or equipment lying around which may pose a trip hazard |
| <input type="checkbox"/> | Steps, corners and fixed obstacles should be clearly marked                    |
| <input type="checkbox"/> | Maintain high standards of housekeeping  |
| <input type="checkbox"/> | Avoid bringing extension leads across pedestrian routes                        |
| <input type="checkbox"/> | Slippery surfaces should be remedied immediately                               |
| <input type="checkbox"/> | All equipment/materials should be stored in allocated area                     |
| <input type="checkbox"/> |  |
| <input type="checkbox"/> |  |
| <input type="checkbox"/> |  |

## Site Specific Controls / Recommendation

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

# RISK ASSESSMENT















Ref: BMEGAA06

- Monitoring Arrangements**
- Ensure appropriate footwear is worn
  - Ensure high standards of housekeeping
  - Monitor compliance with safe system of work
  - Ensure no running on tarmac / concrete area with football studs

- Supervisor Checks**
- Monitor compliance with risk control and safe system of work
  - Ensure tools and equipment are stored in allocated area
  - Ensure cables don't cross walkways
  - Ensure spills are dealt with immediately
  - Ensure high standards of housekeeping
  - The supervisor shall undertake regular inspections of the work area

- Information, Instruction and Training**
- First Aid
  - Risk assessment and safe systems of work
  - Housekeeping

**Personal Protective Equipment (last resort)**

**Additional notes on PPE**

**Initial Risk Rating (without any control measures)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	<u>2</u> Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur <u>12</u>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20

Risk Rating Calculation Risk = A X (B + C) = **126 Substantial Risk**

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A)	<b>6</b>	Exposure Rating (B)	<b>2</b>	Exposure Probability Rating (C)	<b>8</b>
---------------------	----------	---------------------	----------	---------------------------------	----------

Risk Rating Calculation Risk = A X (B + C) = **60 Medium Risk**

**Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450**

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Psychosocial Issues

Ref: BMEGAA07

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: General Work/ Dealing with Anti-Social Behaviour**

Assessed by: SD

**HAZARDS**  
Stress  
Ill health  
Verbal Abuse  
Physical Abuse

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**  
All work carried out by BME GAA in BME GAA Grounds

**Existing Controls**

<input type="checkbox"/>	Anti Bullying and Harassment Policies in place – Code of Practice
<input type="checkbox"/>	Personnel to ensure that they do not contribute to a bullying culture – Code of Practice
<input type="checkbox"/>	Where possible personnel do not work alone – Code of Practice
<input type="checkbox"/>	All issues of abuse are reported to supervisor/ head office and records kept on file. – Code of Practice
<input type="checkbox"/>	Personnel do not contribute to any arguments which may arise – Code of Practice
<input type="checkbox"/>	Personnel DO NOT retaliate, walk away where possible – Code of Practice
<input type="checkbox"/>	
<input type="checkbox"/>	

**Site Specific Controls / Recommendation**

<input type="checkbox"/>	Ensure all job roles and requirements are clear
<input type="checkbox"/>	Ensure all personnel are supplied with means of communication
<input type="checkbox"/>	Provide all personnel with appropriate training, first aid kits, etc.
<input type="checkbox"/>	Ensure personnel are fit for the job (i.e. medical fitness, of sound mind)
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

# RISK ASSESSMENT

Ref: BMEGAA07

<b>Monitoring Arrangements</b>	
<input type="checkbox"/>	Monitor compliance with risk assessment
<input type="checkbox"/>	Monitor the reporting of complaints, abuse, accusations
<input type="checkbox"/>	
<b>Supervisor Checks</b>	
<input type="checkbox"/>	Ensure that all personnel are clear with regard to their job roles and requirements
<input type="checkbox"/>	Check that all personnel have received appropriate training
<input type="checkbox"/>	
<b>Information, Instruction and Training</b>	
<input type="checkbox"/>	Risk assessment and safe systems of work
<input type="checkbox"/>	Anti Social Behaviour Course
<input type="checkbox"/>	First Aid
<input type="checkbox"/>	
<b>Personal Protective Equipment (last resort)</b>	
<b>Additional notes on PPE</b>	

**Initial Risk Rating (without any control measures)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly
Minor accident	3 100 + Persons	10 Exposure certain to occur
Risk Rating Calculation Risk = A X (B + C) = <b>84 Medium Risk</b>		

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A)	6	Exposure Rating (B)	6	Exposure Probability Rating (C)	4
Risk Rating Calculation Risk = A X (B + C) = <b>60 Medium Risk</b>					
<b>Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450</b>					

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Car Park

Ref: BMEGAA08

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Use of car park**

Assessed by: SD

**HAZARDS**  
Collision  
Public  
Theft / Damage  
Serious Personal Injury

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**  
Use of car park at Ballymore Eustace GAA Grounds

**Existing Controls**













<input type="checkbox"/>	Car parking spaces are available for personnel, and visitors
<input type="checkbox"/>	Personnel aware at all times of other moving vehicles & people crossing
<input type="checkbox"/>	Adhere to speed limits
<input type="checkbox"/>	Specific car parking spaces are marked out.
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Site Specific Controls / Recommendation**

<input type="checkbox"/>	Ensure continuous monitoring of car park
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

# RISK ASSESSMENT

Ref: BMEGAA08

<b>Monitoring Arrangements</b>	<input type="checkbox"/> Monitor compliance with Risk Assessment <input type="checkbox"/> <input type="checkbox"/>
<b>Supervisor Checks</b>	<input type="checkbox"/> Check that all personnel are following the requirements for safe parking <input type="checkbox"/> Check that car park is not being abused <input type="checkbox"/>
<b>Information, Instruction and Training</b>	<input type="checkbox"/> Risk assessment and safe systems of work <input type="checkbox"/> <input type="checkbox"/>
<b>Personal Protective Equipment (last resort)</b>	<div style="display: flex; justify-content: space-around; align-items: center;">             </div> <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div>
<b>Additional notes on PPE</b>	

**Initial Risk Rating (without any control measures)**

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur
Reportable injury	6 21 – 100 Persons	<u>8</u> Exposure occurs regularly
Minor accident	3 100 + Persons	10 Exposure certain to occur

Risk Rating Calculation Risk = A X (B + C) = **180 High Risk**

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A)	6	Exposure Rating (B)	8	Exposure Probability Rating (C)	4
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Risk Rating Calculation Risk = A X (B + C) = **72 Medium Risk**

**Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450**

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Social Events / Family Days

Ref: BMEGAA09

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Family Days**

Assessed by: SD

<b><u>HAZARDS</u></b>	
Slip trips and falls	Major injury
Public	
Insufficient access and egress	
Musculoskeletal injury	

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**  
All social events / family days organised by BME GAA at Ballymore Eustace GAA Grounds

<b><u>Existing Controls</u></b>	
	Request engineering reports for all/ any equipment brought into the park for such events eg funfair equip
	The local guards will be notified of event
	A safety management plan for all events will be written and communicated to personnel
	Family Days will be monitored throughout event for anti social behaviour
	Adhere to clubs code of practice

<b><u>Site Specific Controls / Recommendation</u></b>	
	Ensure no equipment is brought on site before evaluating engineering report
	Report and document all checks each day
	Ensure there is a sufficient amount of staff to control and provide adequate safety for the estimated population of each event
	Set out safety management plan for each event and communicate to staff before commencement of event



# RISK ASSESSMENT

Ref: BMEGAA09

## Monitoring Arrangements

- Monitor compliance with the risk assessment.
- Monitor security of area

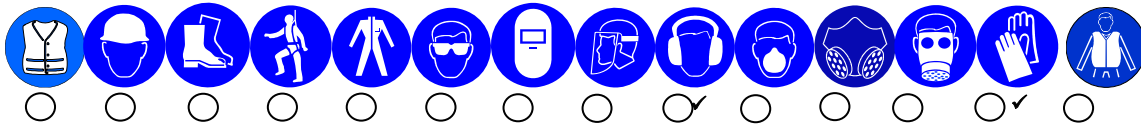
## Supervisor Checks

- Check that all equipment coming on site have appropriate engineering checks/ maintenance records
- Check that all equipment is CE marked

## Information, Instruction and Training

- Safe systems of work explanation (Risk Assessments Explained).
- Manual handling training
- Fire evacuation plan.

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur <u>12</u>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly 16
Minor accident	3 100 + Persons	<u>10</u> Exposure certain to occur 20

Risk Rating Calculation Risk = A X (B + C) = **198 High Risk**

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)                      6    Exposure Rating (B)                      10    Exposure Probability Rating (C)                      4

Risk Rating Calculation Risk = A X (B + C) = **84 Medium Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Dressing Rooms - Facilities

Ref: BMEGAA10

**Risk Rating: High Risk**

Date: 20/04/09

**Work Activity: Dressing Rooms - Facilities**

Assessed by: SD

<b><u>HAZARDS</u></b>	
Members of the Public	Fire
Personal Injury	Storage of cleaning agents
Theft/ Intruders	
Electricity	
Slips/ trips/ falls	
Anti-social behaviour	

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**  
The running of the Ballymore Eustace Grounds and the use of the grounds by the public

<b><u>Existing Controls</u></b>	
	First Aid box & fire extinguishers available
	Welfare facilities provided with hot and cold running water
	Staff do not work alone where possible. Inform personnel of your whereabouts
	Do not retaliate/ react to abuse
	Appoint a child welfare officer and attended a "Child Protection Awareness" course
	Mentors / coaches / volunteers are not permitted to be in a room alone with a child(ren) and will ensure that children are thought in a supervised manner / not left alone with an adult(s)

<b><u>Site Specific Controls / Recommendation</u></b>	
	Building to be fitted with a fire/ smoke detection system , which shall be maintained regularly
	Personnel provided with a means of communication to call for help from Gardai, Fire services, Ambulance, etc.
	Monitor as much as possible throughout the day for any intruders
	All cleaning agents must be stored in a safe and secure area, out of reach from the public

# RISK ASSESSMENT

Ref: BMEGAA10

## Monitoring Arrangements

- Ensure fire extinguishers are supplied and serviced annually
- Monitor compliance with the safe systems of works
- Monitor the area for any signs of intrusion, anti-social behaviour

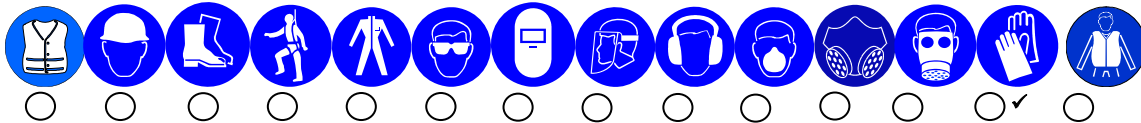
## Supervisor Checks

- Check that safe systems of work are prepared and communicated.
- Check that personnel carry first aid equipment and are trained in the use of fire extinguishers
- Check that all personnel have received appropriate training
- Check that Safety Data Sheets are available with all cleaning/ chemical agents and spills are cleaned up and disposed of immediately, in accordance with the instructions provided on the SDS

## Information, Instruction and Training

- Child Protection Awareness Course
- Dealing with Anti-Social Behaviour
- First Aid
- Fire Extinguishers
- Safe System of work explanation

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur 12
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly <u>16</u>
Minor accident	3 100 + Persons	<u>10</u> Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>234 High Risk</b>		

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)	6	Exposure Rating (B)	10	Exposure Probability Rating (C)	12
Risk Rating Calculation Risk = A X (B + C) = <b>132 High Risk</b>					
<b>Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450</b>					

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Trips Away

Ref: BMEGAA11

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Organizing trips abroad**

Assessed by: SD

**HAZARDS**  
 Members of public  
 Personal injury  
 Anti-social behaviour  
 Ill health/ stress

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**

BMEGAA organize trips for various teams. Members of BMEGAA attend trips as organizers/ leaders/ minders/ etc.

**Existing Controls**

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Anti-bullying and harassment policies are in place  |
| <input type="checkbox"/> | Employees ensure that they do not contribute to a bullying culture  |
| <input type="checkbox"/> | Personnel have attended a course on how to deal with anti-social behaviour and also a Child Protection Awareness course |
| <input type="checkbox"/> | Personnel work in pairs, where possible   |
| <input type="checkbox"/> | The itinerary of all trips is planned prior to commencement of trip   |
| <input type="checkbox"/> | All children are required to submit permission slips from their parents/ guardian before leaving for the trip           |
| <input type="checkbox"/> | Code of practice implemented for Club   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |

**Site Specific Controls / Recommendation**

- |                          |   |
|--------------------------|---|
| <input type="checkbox"/> | Provide consultation meetings with parents regarding costs, times, itinerary, plans, etc of any trip prior in advance of any trip |
| <input type="checkbox"/> | Carry out regular head counts of all trip attendants at agreed intervals each day of the trip                                     |
| <input type="checkbox"/> | A qualified/ trained first aider of staff shall be present on each trip   |
| <input type="checkbox"/> | Carry out background checks on all volunteer leaders/ minders prior to trip   |
| <input type="checkbox"/> | Ensure that there are a sufficient number of supervisors/ leaders/ minders on the trip  |
| <input type="checkbox"/> | Trip leader to carry a list of contact names and numbers for all children/ person(s) attending trip, at all times                 |
| <input type="checkbox"/> |   |
| <input type="checkbox"/> |   |

# RISK ASSESSMENT

Ref: BMEGAA11

## Monitoring Arrangements

- Monitor compliance with the safe systems of works
- Monitor reporting of incidents/ near misses
- Monitor for anti-social behaviour, bullying, etc

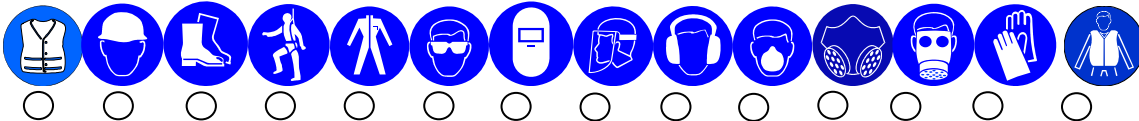
## Supervisor Checks

- Check that safe systems of work are prepared and communicated.
- Check that background checks have been carried out
- Check that permission slips for all attendees of trips are received prior to leaving
- Check that head count are carried

## Information, Instruction and Training

- Risk assessment
- First Aid
- Anti-Social Behaviour Course
- Child Protection Awareness

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	<b>15</b> 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur <b>12</b>
Reportable injury	6 21 – 100 Persons	<b>8</b> Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>300 High Risk</b>		

## Risk Reduction Rating (after controls introduced)

Severity Rating (A)	<b>6</b>	Exposure Rating (B)	<b>8</b>	Exposure Probability Rating (C)	<b>4</b>
Risk Rating Calculation Risk = A X (B + C) = <b>72 Medium Risk</b>					
<b>Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450</b>					

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Public

Ref: BMEGAA11

**Risk Rating: Medium Risk**

Date: 20/04/09

**Work Activity: Protection of Public**

Assessed by: SD

<b>HAZARDS</b>	
Slips/ Trips/ Falls	Cuts
Unstable equipment	Attacks
Vulnerable children	

### **Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**  
General protection of the public using grounds

<b>Existing Controls</b>	
<input type="checkbox"/>	Compliance with all risk assessments
<input type="checkbox"/>	Personnel working at grounds carry out visual checks of equipment for any defects/ missing parts/ etc
<input type="checkbox"/>	Children are monitored and never left alone, where possible
<input type="checkbox"/>	Meetings, events, etc., are planned and advertised in advance with sufficient amount of staff for supervision
<input type="checkbox"/>	Play area is maintained in a good and safe condition on a daily basis
<input type="checkbox"/>	Personnel and contractors are appropriately trained and educated for their role(s)
<input type="checkbox"/>	Equipment is kept in good condition
<input type="checkbox"/>	Fire alarms, extinguishers, first aid kits, training, etc is provided and maintained to appropriate standards
<input type="checkbox"/>	Appropriate tool box talk to be given to staff.
<input type="checkbox"/>	Good housekeeping shall be observed and implemented.
<input type="checkbox"/>	Personnel do not react to/ encourage anti-social behaviour, violence, abuse, etc. Call for back-up/ Guards where appropriate
<input type="checkbox"/>	Members of public are not permitted in certain areas.

<b>Site Specific Controls / Recommendation</b>	
<input type="checkbox"/>	Remove unsafe materials/ equipment straight away or Erect signage at defected equipment
<input type="checkbox"/>	Keep records of all maintenance jobs/ services/ etc
<input type="checkbox"/>	Fire Assembly point must be clearly signposted and highlighted on an emergency evacuation route plan
<input type="checkbox"/>	Emergency plans for must be developed and implemented and be site specific (for all locations)
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

# RISK ASSESSMENT

Ref: BMEGAA11

## Monitoring Arrangements

Monitor compliance with the risk assessment.

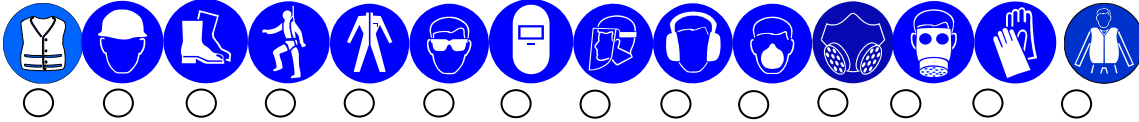
## Supervisor Checks

Ensure all personnel are trained  
 Ensure safe system of work is communicated  
 Carry out regular inspections of community centres for misconduct, unauthorized entry to staff areas, etc.

## Information, Instruction and Training

Safe System of Work explained  
 First Aid  
 Manual Handling  
 Fire extinguisher

## Personal Protective Equipment (last resort)



## Additional notes on PPE

## Initial Risk Rating (without any control measures)

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	2 Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur 12
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly <u>16</u>
Minor accident	3 100 + Persons	<u>10</u> Exposure certain to occur 20
Risk Rating Calculation Risk = A X (B + C) = <b>234 High Risk</b>		

## Risk Reduction Rating (after controls introduced)

Severity Rating (A) **6** Exposure Rating (B) **10** Exposure Probability Rating (C) **4**

Risk Rating Calculation Risk = A X (B + C) = **84 Medium Risk**

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450

## Risk Assessment Review

As and when process changes or yearly

Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Play Areas

Ref: BMEGAA12

**Risk Rating: Substantial Risk**

Date: 20/04/09

**Work Activity: Playgrounds**

Assessed by: SD

<b><u>HAZARDS</u></b>	
Slips/ Trips/ Falls	Cuts
Unstable equipment	Attacks
Vulnerable children	

**Persons Exposed To Risk**

Public

Other contractors/employees

Visitors

**Work Description (including location)**

This risk assessment covers play area on BMEGAA Grounds

**Existing Controls**

<input type="checkbox"/>	All play / training equipment is purchased from a competent manufacturer
<input type="checkbox"/>	Personnel working carry out daily visual checks of equipment for any defects/ missing parts/ etc
<input type="checkbox"/>	Checks are reported and logged on a weekly basis
<input type="checkbox"/>	Maintenance repairs are carried out as soon as is reasonably practicable
<input type="checkbox"/>	Play area is maintained in a good and safe condition
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

**Site Specific Controls / Recommendation**

<input type="checkbox"/>	Remove unsafe materials/ equipment straight away or Erect signage at defected equipment
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	



# RISK ASSESSMENT

Ref: BMEGAA12

<b>Monitoring Arrangements</b>	
<input type="checkbox"/>	Monitor the condition of playground equipment
<input type="checkbox"/>	Monitor compliance with the risk assessment.
<b>Supervisor Checks</b>	
<input type="checkbox"/>	Check stability of equipment on weekly basis
<b>Information, Instruction and Training</b>	
<input type="checkbox"/>	Safe System of Work explained
<input type="checkbox"/>	First Aid
<input type="checkbox"/>	Manual Handling
<b>Personal Protective Equipment (last resort)</b>	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	
<b>Additional notes on PPE</b>	

<b>Initial Risk Rating (without any control measures)</b>			
<b>Severity Rating (A)</b>	<b>Exposure Rating (B)</b>	<b>Exposure Probability Rating (C)</b>	
Multiple fatality	15 1 Person	2 Exposure would rarely occur	4
Fatality	<b>12</b> 2 – 5 Persons	4 Exposure unlikely to occur	8
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur	12
Reportable injury	6 21 – 100 Persons	<b>8</b> Exposure occurs regularly	<b>16</b>
Minor accident	3 100 + Persons	10 Exposure certain to occur	20
Risk Rating Calculation Risk = A X (B + C) = <b>288 High Risk</b>			

<b>Risk Reduction Rating (after controls introduced)</b>			
<b>Severity Rating (A)</b>	<b>Exposure Rating (B)</b>	<b>Exposure Probability Rating (C)</b>	
6	8	12	
Risk Rating Calculation Risk = A X (B + C) = <b>120 Substantial Risk</b>			
<b>Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450</b>			

<b>Risk Assessment Review</b>
As and when process changes or yearly
Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Using & Erecting Temporary Goalposts

Ref: BMEGAA13

**Risk Rating: Medium Risk**

Date: 20/04/09

Work Activity: Using & Erecting Temporary Goalposts

Assessed by: SD

## Foreseeable Risks

Hazard	Hazard
Head Injury	Crush injury
Foot Injury	Public
Manual handling	
Cuts	

## Initial Risk Rating (without any control measures)

## Highlight appropriate figure

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	<u>2</u> Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	9 6 – 20 Persons	6 Exposure likely to occur <b>12</b>
Reportable injury	<u>6</u> 21 – 100 Persons	8 Exposure occurs regularly 16
Minor accident	3 100 + Persons	10 Exposure certain to occur 20

## Persons Exposed To Risk

Public  Other contractors/employees  Visitors

Risk Rating Calculation Risk = A X (B + C) = **84 Medium Risk**

Low Risk = 18 - 59 Medium Risk = 60 - 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable

## Work Description (including location)

Using & Erecting temporary goalposts

## Generic / Existing Controls

<input type="checkbox"/>	Operation should be carried out by two people
<input type="checkbox"/>	Carefully place posts in place
<input type="checkbox"/>	Ensure the posts are secured with ground anchors
<input type="checkbox"/>	Anti lift devices will be installed
<input type="checkbox"/>	Crossbars must be tested for strength. To pass this test they must be able to withstand a vertical force of 180kg applied to the middle of the crossbar for 1 minute.
<input type="checkbox"/>	Installation should only be undertaken by, or under the direct supervision of, trained persons with enough experience and with adequate assistance for the size of the goal being erected.
<input type="checkbox"/>	Stability of goalposts to be checked before leaving job
<input type="checkbox"/>	<b>Goalposts to be removed from playing area and locked away after use</b>

## Site Specific Controls / Recommendation

<input type="checkbox"/>	Ensure all job roles and requirements are clear
<input type="checkbox"/>	Monitor to ensure goalposts remains effective
<input type="checkbox"/>	

# RISK ASSESSMENT

Ref: BMEGAA13

## Risk Reduction Rating (after controls introduced)

**Severity Rating (A)                      6      Exposure Rating (B)                      2      Exposure Probability Rating (C)                      4**

Risk Rating Calculation Risk = A X (B + C) = **48 Low Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

## Monitoring Arrangements

- Monitor goalposts to ensure it remains secure and effective.
- Ensure operation is undertaken with a minimum of 2 people
- Monitor compliance with safe system of work

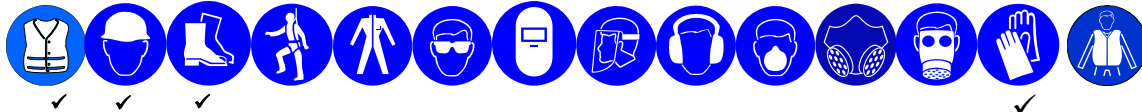
## Supervisor Checks

- Ensure that all personnel are clear with regard to their job roles and requirements
- Monitor compliance with safe system of work
- The supervisor shall undertake regular inspections of the work area
- Ensure workers receive manual handling training
- Check structural integrity of goalposts on regular basis

## Information, Instruction and Training

- Manual Handling
- Task specific
- Manufacturers instructions

## Personal Protective Equipment (last resort)



**Additional notes on PPE**

## Risk Assessment Review

As and when process changes or yearly  
 Date of Risk Assessment.....02/04/07.....

# RISK ASSESSMENT – Weed Spraying

Ref: BMEGAA14

**Risk Rating: Medium Risk**

Date: 20/04/09

Work Activity: Spraying in open spaces

Assessed by: SD

## Foreseeable Risks

<b>Hazard</b>	<b>Hazard</b>
Fluid Injection/ splash back	Public
Solvent/ chemicals	Manual Handling
Fire	Weather

## Initial Risk Rating (without any control measures)

## Highlight appropriate figure

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)	
Multiple fatality	15 1 Person	2 Exposure would rarely occur	4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur	8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	<u>6</u> Exposure likely to occur	<u>12</u>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly	16
Minor accident	3 100 + Persons	10 Exposure certain to occur	20

## Persons Exposed To Risk

Public   Other contractors/employees  Visitors

**Risk Rating Calculation Risk = A X (B + C) = 162 High Risk**

Low Risk = 18 - 59 Medium Risk = 60 - 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

**Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable**

## Work Description (including location)

Weed spraying in open spaces

## Generic / Existing Controls

- Fill only in well ventilated areas
- Eliminate all ignition sources before commencing use
- Do not leave unattended or in easy reach to public (especially children)
- Chose least toxic chemical and provide SDS
- Always read SDS/ manufacturers instructions before handling any chemicals/ dangerous substances
- Inspect pump for leaks/ defects each time before use
- PPE and RPE is provided and worn
- Always point sprayer away from body, where possible spray downwind
- Avoid walking through sprayed area/ avoid over spraying
- Do NOT smoke while spraying
- All personnel receive training on use and safe systems of work
- Dispose of waste in a safe manner
- Personnel must be vigilant at all times for public
- First Aid Kits, Spill Kits and Eye Wash is made available


Wash PPE/ RPE after use  
Wash hands before eating, smoking/ drinking, before and after using the toilet and at all times immediately after using chemicals

**Site Specific Controls / Recommendation**


Personnel to receive pesticide/ chemical awareness training and must be provided with SDSs  
Do NOT spray during windy conditions

**RISK ASSESSMENT**

Ref: BMEGAA14

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A)                    6    Exposure Rating (B)                    6    Exposure Probability Rating (C)                    8

Risk Rating Calculation Risk = A X (B + C) = 84 Medium Risk

Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 -129    High Risk = 130 - 450

**Monitoring Arrangements**


Check equipment for defects before use. Report any defects  
Monitor compliance with safe system of work  
Monitor wearing of PPE/ RPE

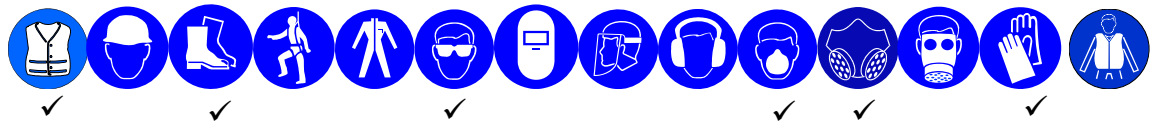
**Supervisor Checks**


Ensure pre use checks are carried out  
Ensure personnel are trained in the use of all equipment.  
Ensure safe system of work is communicated  
The supervisor shall undertake regular inspections of the work area

**Information, Instruction and Training**


Manual Handling  
Chemical agent safety awareness training  
Pesticide safety awareness  
Safe system of work explained  
First Aid

**Personal Protective Equipment (last resort)**



Additional notes on PPE

**Risk Assessment Review**

As and when process changes or yearly  
Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Grass Cutting

Ref: BMEGAA15

**Risk Rating: Medium Risk**

Date 20/04/09

Work Activity: Grass Cutting

Assessed by: SD

## Foreseeable Risks

Hazard	Hazard
Plant/ Machinery	Cuts/ Amputation
Head/ Eye Injury	Noise
Vibration	Manual Handling
Chemicals	Members of Public
Traffic	Slips/ Trips/ Falls

## Initial Risk Rating (without any control measures)

## Highlight appropriate figure

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)
Multiple fatality	15 1 Person	<u>2</u> Exposure would rarely occur 4
Fatality	12 2 – 5 Persons	4 Exposure unlikely to occur 8
Major injury (hospitalisation)	<u>9</u> 6 – 20 Persons	6 Exposure likely to occur 12
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly <u>16</u>
Minor accident	3 100 + Persons	10 Exposure certain to occur 20

## Persons Exposed To Risk

Public  Other contractors/employees  Visitors

**Risk Rating Calculation Risk = A X (B + C) = 162 High Risk**

Low Risk = 18 - 59 Medium Risk = 60 - 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

**Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable**

## Work Description (including location)

Grass cutting in parks and open spaces

## Generic / Existing Controls

- All new personnel are inducted and receive training in plant/ machinery/ equipment operation
- Appropriate PPE is provided according to task/ equipment/ weather
- Machinery and equipment is regularly inspected and maintained (maintenance operations are documented/ recorded)
- Never carry out maintenance work on machinery while it is still running
- Chemical awareness training/ manual handling training/ anti-social behaviour training is provided
- Inspect work area/ environment before commencing (i.e. for broken glass, sharp objects, syringes, hazardous materials, etc)
- Adopt good housekeeping practices
- Monitor area for pedestrians and local traffic
- Follow risk assessments/ safe systems of work associated with each piece of machinery/ equipment used
- Store all equipment in designated storage areas

Choose cutting machinery/ equipment according to terrain being cut

**Site Specific Controls / Recommendation**

- Set out traffic management plan where appropriate
- Set out exclusion zones
- Never leave equipment/ machinery unattended or turned on when not in use

**RISK ASSESSMENT**

Ref BMEGAA15

**Risk Reduction Rating (after controls introduced)**

Severity Rating (A) 9 Exposure Rating (B) 4 Exposure Probability Rating (C) 4

Risk Rating Calculation Risk = A X (B + C) = 72 Medium Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 129 High Risk = 130 - 450

**Monitoring Arrangements**

- Monitor compliance with risk assessment and all associated risk assessments
- Monitor wearing of PPE
- Monitor regular maintenance of equipment/ plant

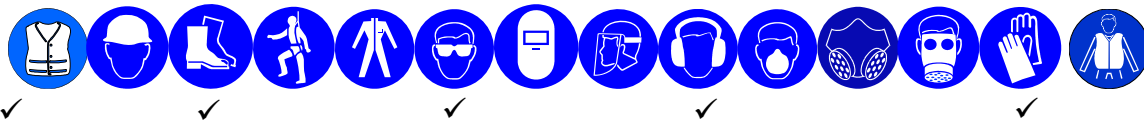
**Supervisor Checks**

- Monitor compliance with risk assessment and all associated risk assessments
- Monitor wearing of PPE
- Monitor regular maintenance of equipment/ plant
- Monitor compliance with risk assessment and all associated risk assessments

**Information, Instruction and Training**

- Risk assessment and safe systems of work
- Manual Handling
- Chemical Awareness Training
- Anti-social behaviour course

**Personal Protective Equipment (last resort)**



Additional notes on PPE

**Risk Assessment Review**

As and when process changes or yearly  
Date of Risk Assessment.....20/04/09.....

# RISK ASSESSMENT – Diesel

Ref: BMEGAA16

**Risk Rating: Medium Risk**

Date 20/04/09

Work Activity: Storing and using diesel

Assessed by: SD

## Foreseeable Risks

<b>Hazard</b>	<b>Hazard</b>
Eye injury	Spillage
Slips/ Trips/ Falls	Headaches
Manual Handling	

## Initial Risk Rating (without any control measures)

## Highlight appropriate figure

Severity Rating (A)	Exposure Rating (B)	Exposure Probability Rating (C)	
Multiple fatality	15 1 Person	2 Exposure would rarely occur	4
Fatality	12 2 – 5 Persons	<b>4</b> Exposure unlikely to occur	8
Major injury (hospitalisation)	<b>9</b> 6 – 20 Persons	6 Exposure likely to occur	<b>12</b>
Reportable injury	6 21 – 100 Persons	8 Exposure occurs regularly	16
Minor accident	3 100 + Persons	10 Exposure certain to occur	20

## Persons Exposed To Risk

Public  Other contractors/employees   Visitors

**Risk Rating Calculation Risk = A X (B + C) = 126 Substantial Risk**

Low Risk = 18 - 59    Medium Risk = 60 - 89    Substantial Risk = 90 - 129    High Risk = 130 - 450

**Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable**

## Work Description (including location)

Storage and use of diesel

## Generic / Existing Controls

- The tank is stored in depot machinery yard in bunded area
- Do not fill container beyond 95% of its capacity
- Use Hand dispensers to fill container from tank, always use a funnel when transferring from one container to another
- Storage area must be well ventilated
- Do not keep quantities exceeding 20litres in vehicle
- Ensure fire extinguishers are readily available within close proximity of diesel usage and storage
- Wipe up spillages immediately
- NEVER smoke when using diesel
- Apply good hygiene practices and good housekeeping procedures
- Do not store diesel near flammable materials, keep away from naked flames
- Personnel are trained in safe usage/ dispensing methods of diesel,

## Site Specific Controls / Recommendation

- Mark containers with petroleum spirit, Highly Flammable
- Provide personnel with spill kits and Safety Data Sheets
-



# RISK ASSESSMENT

Ref BMEGAA16

**Risk Reduction Rating (after controls introduced)**

**Severity Rating (A)                    9      Exposure Rating (B)                    4      Exposure Probability Rating (C)      4**

Risk Rating Calculation Risk = A X (B + C) = **72 Medium Risk**

**Low Risk = 18 – 59    Medium Risk = 60 – 89    Substantial Risk = 90 - 129    High Risk = 130 - 450**

**Monitoring Arrangements**

- Monitor compliance with risk assessment
- Monitor area around tank for good housekeeping practices
- Monitor the use of hand dispensers and funnels

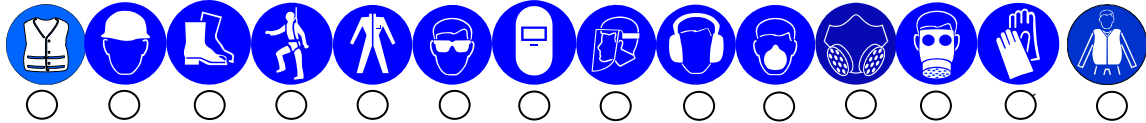
**Supervisor Checks**

- Check that personnel do not transport containers of diesel exceeding 20 litres
- Check that first aid kits, spill kits and fire extinguishers are provided and fit for purpose

**Information, Instruction and Training**

- Risk assessment and safe systems of work
- First Aid
- Fire Extinguisher
- Emergency Response
- Manual Handling

**Personal Protective Equipment (last resort)**



Additional notes on PPE

**Risk Assessment Review**

As and when process changes or yearly  
 Date of Risk Assessment.....20/04/09.....