SAFETY STATEMENT

SAFETY, HEALTH AND WELFARE AT WORK ACT 2005
**CLUB NAME:** Ballymore Eustace  
**ADDRESS:** Bishopsland, Ballymore Eustace

This Safety Statement is our programme in writing to manage health and safety. It is aimed at protecting our employees from accidents and ill-health while at work. We will provide a safe place of work for our employees and those affected by our work and will provide any guards, protective equipment, information, training and supervision necessary to protect our employees. This Safety Statement is available to employees. We will update it as necessary and review it at least once a year.

**EMERGENCY CONTACTS**  
Chairman: Tim Gorman – 0863806978; Doctor: ____________  
Ambulance: 911; Secretary: Stephen Deegan (JUV Sec) 087 2242843;  
Gardai: 045 897333; Other: Eoghan Barrett, Juv Chairman 087 7870016, Mick Horan, Juvenile Girls 087 9190116

**GENERAL PRINCIPLES OF PREVENTION – THIRD SCHEDULE**  
The Ballymore Eustace Club will comply with Schedule 3 of the Safety, Health and Welfare at Work Act 2005 by:  
(1) The avoidance of risks.  
(2) The evaluation of unavoidable risks.  
(3) The combating of risks at source.  
(4) The adaptation of work to the individual, especially as regards the design of the Ballymore Eustace GAA place of work, the choice of work equipment and the choice of systems of work, with a view, in particular, to alleviating monotonous work and work at a predetermined work rate and to reducing the effect of this work on health.  
(5) The adaptation of the place of work to technical progress.  
(6) The replacement of dangerous articles, substances or systems of work by safe or less dangerous articles, substances or systems of work.  
(7) The giving of priority to collective protective measures over individual protective measures.  
(8) The development of an adequate prevention policy in relation to safety, health and welfare at work, which takes account of technology, organisation of work, working conditions, social factors and the influence of factors related to the working environment.  
(9) The giving of appropriate training and instructions to employees.
Description:
The property comprises of a GAA Grounds of c.15,000m². The Grounds consist of a full size playing pitch with dug outs, and small training pitch, a large tarmacadam parking area, a walking track around the full size pitch, a secured tennis court / basketball area, building consisting of dressing rooms (4No), kitchen, toilets, showers, referees room, a separate toilet building and a stands.
Club Profile:

Committee Profiles:

Senior Committee:
Chairman: Tim Gorman
Secretary: Mark McCarville
Treasurer: John McCarville
P.R.O:

Management Team 2009
Jarlath Gilroy
Tom O'Rourke
Tim Gorman

Ladies Committee
Chairperson: Jacinta O'Rourke
Asst. Chairperson: Aisling Rigney
Secretary: Caroline Deegan
Treasurer: Bid Meade
PROs\Registrars: Deirdre Hackett\Sharon O'Donoghue
Children's Officer: Sinead Gorman
County Board Delegate: Jackie Smith

Management Team for 2009
Simon Murphy
Joe Piggott
John Hubbard

Juvenile Committee
Chairperson: Eoghan Barrett
Secretary: Stephen Deegan
Treasurer: John McCarville
P.R.O: Natasha Graham Halpin
Committee: Alan Gilroy, Benny McNulty, Fergus Byrne, Fintan Farrington, Frank Murphy, Ger Clarke, Gillian Smith, Mick Horan, James Noone, Johnny Murphy, Leslie Tutty, Martin Kelleher, Michelle Waters, Paul Murphy, Simon Murphy, Steve Carter, Michael Byrne
Mentors: Alan Gilroy, Benny McNulty, Fergus Byrne, Fintan Farrington, Frank Murphy, Ger Clarke, Gillian Smith, Mick Horan, James Noone, Johnny Murphy, Leslie Tutty, Martin Kelleher, Dermot Waters, Paul Murphy, Simon Murphy, Steve Carter, Michael Byrne
Legal Requirements for Safety Statement:

The Safety, Health and Welfare at Work Act 2005 deals mainly with the duties of employers, self-employed persons, employees, contractors, manufacturers and suppliers of articles to the workplace and those who commission, construct or design constructions projects.(Sections 8-17). The Act requires all organisations to compile a Safety Statement based on Hazard Identification (Section 20), and Risk Assessment (Section 19) and detailing how safety health and welfare at work will be managed effectively. The Act requires that proper consultation measures are put in place (Sections 25-31) and provides for Safety Representatives to be selected in the workplace and Safety Committees to be put in place. The 2005 Act also provides for continuation of the Health and Safety Authority (HSA) in the enforcement of the Act and its regulations.

The Safety, Health and Welfare at Work (General Application) Regulations 2003 contains details and more specific rules on safety, health and welfare in the workplace. The specific parts of these regulations are listed below. The General Principals of Prevention and The Requirements for all Places of Work are also scheduled in the regulations. Throughout both the parent Act and the Regulations, the requirement to identify hazards and carry out risk assessments is constant.

These regulations and others such as the Safety, Health and Welfare at Work (Work at Height) Regulations 2006, contain the detail required to deal with the extent of the commitment needed to comply with the general principles contained in the Safety, Health and Welfare at Work Act 2005.
Hazard Identification
Risk Assessments
Control Measures
<table>
<thead>
<tr>
<th>Topic</th>
<th>Code</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Welfare Arrangements</td>
<td>BMEGAA01</td>
<td>8</td>
</tr>
<tr>
<td>House Keeping</td>
<td>BMEGAA02</td>
<td>10</td>
</tr>
<tr>
<td>Manual Handling</td>
<td>BMEGAA03</td>
<td>12</td>
</tr>
<tr>
<td>Electricity</td>
<td>BMEGAA04</td>
<td>14</td>
</tr>
<tr>
<td>Fire</td>
<td>BMEGAA05</td>
<td>16</td>
</tr>
<tr>
<td>Slip / Trips / Falls</td>
<td>BMEGAA06</td>
<td>18</td>
</tr>
<tr>
<td>Psychosocial Social</td>
<td>BMEGAA07</td>
<td>20</td>
</tr>
<tr>
<td>Car Park</td>
<td>BMEGAA08</td>
<td>22</td>
</tr>
<tr>
<td>Family Days / Social Events</td>
<td>BMEGAA09</td>
<td>24</td>
</tr>
<tr>
<td>Dressing Rooms Facilities</td>
<td>BMEGAA10</td>
<td>26</td>
</tr>
<tr>
<td>Trips Away</td>
<td>BMEGAA11</td>
<td>28</td>
</tr>
<tr>
<td>Public</td>
<td>BMEGAA12</td>
<td>30</td>
</tr>
<tr>
<td>Play Areas</td>
<td>BMEGAA13</td>
<td>32</td>
</tr>
<tr>
<td>Using &amp; Erecting Goal Posts</td>
<td>BMEGAA14</td>
<td>34</td>
</tr>
<tr>
<td>Weed Spraying</td>
<td>BMEGAA15</td>
<td>36</td>
</tr>
<tr>
<td>Grass Cutting</td>
<td>BMEGAA16</td>
<td>38</td>
</tr>
<tr>
<td>Diesel</td>
<td>BMEGAA17</td>
<td>40</td>
</tr>
</tbody>
</table>
## Risk Assessment – Welfare Arrangements

**Risk Rating:** Medium Risk  
**Work Activity:** Welfare Arrangements

### Hazards
- Infection
- Food Poisoning
- Poor Personal Hygiene

### Persons Exposed To Risk

<table>
<thead>
<tr>
<th>Public</th>
<th>Other contractors/employees</th>
<th>Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

### Work Description (including location)
This risk assessment relates to the kitchen and toilet facilities for Dressing Rooms

### Existing Controls

<table>
<thead>
<tr>
<th>Kitchen facilities provided with hot and cold running water</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male &amp; female toilet facilities with hot and cold running water are available</td>
</tr>
<tr>
<td>Good hygiene and housekeeping practices are adopted</td>
</tr>
</tbody>
</table>

### Site Specific Controls / Recommendation

- Welfare facilities to be provided and maintained in line with the requirements of the Safety Health and Welfare at Work (Misc Welfare provisions) and General Application Regulation 2007
- Kitchen and food preparation areas to be maintained with good hygiene practices
- Do not leave any waste food on counters/ tables & ensure bins are emptied regularly
- First Aid box must be present and fully stocked
# RISK ASSESSMENT

## Monitoring Arrangements

- Monitor compliance with this risk assessment

## Supervisor Checks

- Check that corridors, walkways, fire exits/ fire equipment are free from obstruction
- Toilets have necessary soap, towels and sanitary facilities
- Spills are cleaned up immediately
- Good housekeeping standards are maintained

## Information, Instruction and Training

- Risk Assessment is communicated
- First Aid
- Fire Extinguisher

## Personal Protective Equipment (last resort)

![PPE Icon]

Additional notes on PPE

## Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
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<td>Multiple fatality</td>
<td>15</td>
<td>1 Person</td>
</tr>
<tr>
<td>Fatality</td>
<td>12</td>
<td>2 – 5 Persons</td>
</tr>
<tr>
<td>Major injury (hospitalisation)</td>
<td>9</td>
<td>6 – 20 Persons</td>
</tr>
<tr>
<td>Reportable injury</td>
<td>6</td>
<td>21 – 100 Persons</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>100 + Persons</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 72 Medium Risk

## Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>3</td>
<td>8</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 60 Medium Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 - 129  High Risk = 130 - 450

## Risk Assessment Review

As and when process changes  or yearly

Date of Risk Assessment………20/04/09………

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Ref: BMEGAA01
RISK ASSESSMENT –
Housekeeping

Risk Rating: Medium Risk

Work Activity: Housekeeping

HAZARDS
Slips, trips, falls. Cuts and Bruises
Leptospirosis or other biological agents
Material falling from heights
Blocked Fire exits/ fire equipment

Persons Exposed To Risk

<table>
<thead>
<tr>
<th>Public</th>
<th>Other contractors/employees</th>
<th>Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
</tbody>
</table>

Work Description (including location)
Ensuring that the premises is kept tidy and organised to a standard in which the health and safety of personnel is not threatened. Cleaning, recycling, disposal of waste, neat storage. Etc. This risk assessment covers the grounds of the BME GAA Club

Existing Controls
- Housekeeping policy in place.
- Bins are provided for the disposal of general waste
- Each person has the responsibility for proper and safe housekeeping.
- Keep all entrances, exits and doors unobstructed
- All wet or slippery surfaces to be cleaned and made safe immediately.
- Electric cables must not be left on the ground-where practicable suspend cables to avoid trip hazard
- Gloves worn when cleaning up and disposing of waste.
- Designated storage areas provided .Store items in a safe manner. Do not stack dangerously on top of each other.
- Ensure that chemicals/ cleaning agents are stored and disposed of as required by the safety data sheet.
- Keep all stairs, steps ,gangways and platforms clear and railings intact
- Keep equipment clean and properly serviced
- Keep vents unobstructed

Site Specific Controls / Recommendation
- Do not use emergency equipment such as fire extinguishers as door stops and do not prop open fire doors.
- All entry/exit areas to be kept free from obstruction at all times
- Remove and dispose of unnecessary material.
- Ensure all equipment and materials can be accessed easily (especially material stored at high level, i.e. boxes and/or training equipment stored at high levels and on top of presses, etc in dressing rooms, these should be removed and stored at a more accessible location).
- Ensure an adequate supply of cleaning equipment for welfare facilities
- Dressing rooms / stores needs to be cleared of any unused material. General clean up required.
## Monitoring Arrangements
- Monitor that grounds are tidy
- Ensure that items that are no longer in use are disposed of promptly
- Monitor compliance with the risk assessment
- Monitor the servicing of fire extinguishers
- First Aider to monitor that first aid boxes are kept stocked as per The Safety Health and Welfare at Work (General Application) regulations 2007

## Supervisor Checks
- Ensure workplace is tidy and that items are disposed of promptly
- Ensure that all walkways are kept clear
- Ensure that all entry/exit areas are kept free from obstruction
- Ensure that all fire exits and equipment are kept free from obstruction

## Information, Instruction and Training
- Safe System of Work explained
- First Aid
- Housekeeping Policy

## Personal Protective Equipment (last resort)

<table>
<thead>
<tr>
<th>Additional notes on PPE</th>
</tr>
</thead>
</table>

## Initial Risk Rating (without any control measures)

<table>
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<td>10 Exposure certain to occur</td>
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Risk Rating Calculation Risk = A X (B + C) = 162 High Risk

## Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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<tr>
<td>6</td>
<td>4</td>
<td>4</td>
</tr>
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Risk Rating Calculation Risk = A X (B + C) = 48 Low Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89 Substantial Risk = 90 - 129  High Risk = 130 - 450

## Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment........20/04/09

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[Title: RISK ASSESSMENT]
RISK ASSESSMENT – Manual Handling

Risk Rating: Substantial Risk

Work Activity: Manual Handling

HAZARDS
Musculoskeletal injury
Back Injury
Lifting heavy or awkward items
Strains and sprains
Trips and falls
Cuts, lacerations

Persons Exposed To Risk

Public
Other contractors/employees
Visitors

Work Description (including location)
Any tasks which involve lifting, pushing or manoeuvring heavy or unwieldy objects, storing materials, lifting training gear, moving temporary goalposts, etc.

Existing Controls

Minimise all manual-handling tasks where possible
Use mechanical handling methods instead of manual handling (where possible) e.g. trolleys, levers, etc. NOTE: personnel must be trained in the use of mechanical handling equipment
Ensure that all mechanical lifting aids are maintained in good working order and are serviced regularly
Team lifting should be adopted where possible when lifting large or awkward weights, persons carrying out team lifts should be of similar height and build, so that the raised load doesn’t become unbalanced or unevenly distributed. It is important that the lift is so co-ordinated with one person giving the command
The principles for safe lifting should be applied
Remember the key points when lifting
✓ Assess the load and area
✓ Broad stable base, bend knees
✓ Back straight, firm grip
✓ Arms in line with body
✓ Weight close to centre of gravity
✓ Turn feet in direction of body

Site Specific Controls / Recommendation

Personnel to be trained in the correct manual handling procedures if not already done so and refresher training to be provided if more than 3 yrs have elapsed since last training.
Monitor that appropriate lifting aids are provided before use.
Monitor compliance with risk assessment
Monitor that the principles of safe lifting are applied

That all relevant personnel have received manual handling training
Check that all personnel are following the correct principles for safe Manual Handling

Site specific Manual handling training
First Aid
Risk assessment and safe systems of work

Initial Risk Rating (without any control measures)

<table>
<thead>
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<th>Severity Rating (A)</th>
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<tr>
<td>Reportable injury</td>
<td>6</td>
<td>21 – 100 Persons</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>100 + Persons</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 162 High Risk

Risk Reduction Rating (after controls introduced)

<table>
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<tr>
<th>Severity Rating (A)</th>
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<tbody>
<tr>
<td>6</td>
<td>4</td>
<td>12</td>
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</table>

Risk Rating Calculation Risk = A X (B + C) = 96 Substantial Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment………20/04/09…………………...……………………………………
RISK ASSESSMENT –
Electricity

Risk Rating: Substantial Risk
Work Activity: Electricity

HAZARDS
Electrocution
Fire
Burns
Serious personal injury

Persons Exposed To Risk
Public  Other contractors/employees  Visitors

Work Description (including location)
This risk assessment covers the use of electrical appliances in Ballymore Eustace GAA Grounds

Existing Controls
No personnel will work, interfere or tamper with any electrical work, installations, fitting or fixture unless qualified to do so.
Only suitable & authorised electrical supplies and equipment should be used, which should be installed (where appropriate) & maintained by a competent electrician
Visual inspections of plugs, sockets & cables should be regularly carried out- if damage is identified then remove from service immediately and replace or repair by a competent electrician
Cable joins must utilise connector blocks NOT insulating tape
The inner insulation of cables should never be visible-the outer insulation should extend into plugs & equipment & fully utilise cable grips
Blown fuses should be replaced immediately (NOTE:-if a replaced fuse immediately blows again it is an indicative of a problem requiring the attention of an electrician)
Switch off any electrical appliances if not in use.
Plugs should not have wires exposed outside the plug; the outer insulation must be clamped at the plug by a competent person.
Personnel to report any defects.
Ensure that all electrical equipment complies to European Standards
All control panels to be kept closed and locked

Site Specific Controls / Recommendation
Sockets should never be overloaded, an adequate number of outlet sockets must be provided
Provide first aid training for specified individuals regarding electric shock
Regular maintenance to be carried out on all electrical equipment including main electrical supply unit by a qualified electrician
RISK ASSESSMENT

Ref: BMEGAA04

Monitoring Arrangements
- Ensure regular checks for defects are carried out and that all defects are rectified in a timely manner
- Ensure that all electrical maintenance work is carried out by a competent electrician
- Ensure that an adequate number of outlet sockets are provided

Supervisor Checks
- Carry out regular checks for defects
- Ensure that equipment not in use is switched off

Information, Instruction and Training
- Risk Assessment and safe systems of work
- First Aid
- Fire Extinguisher
- Use of equipment

Personal Protective Equipment (last resort)

Additional notes on PPE

Initial Risk Rating (without any control measures)

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<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = **168 High Risk**

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>12</td>
<td>6 Exposure</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = **120 Substantial Risk**

Risk Assessment Review
- As and when process changes or yearly
- Date of Risk Assessment: 20/04/09

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 - 129  High Risk = 130 - 450
RISK ASSESSMENT – Fire

Risk Rating: Substantial Risk

Work Activity: Fire

Assessed by: SD

Date: 20/04/09

HAZARDS

Fire
Explosion
Serious personal injury
Damage to property

Persons Exposed To Risk

Public ✔ Other contractors/employees ✔ Visitors ✔

Work Description (including location)

This risk assessment covers the Ballymore Eustace GAA Grounds

Existing Controls

- Fire extinguishers provided throughout the facility and serviced as required. Fire extinguishers should be selected according to the type of potential fire hazard, the degree of hazard and the area to be protected.
- Fire exits are in place and are clearly marked (N/A)
- Exits, fire points, corridors etc should never be obstructed
- Sockets must not be overloaded
- Flammable liquids are stored in their original containers and locked away. Chemicals/cleaning agents should be kept well away from sources of ignition.
- Electrical work must only be carried out by a competent electrician.
- Evacuation drills to be carried out at least twice yearly and noted in the fire and general register.
- Fire assembly point designated and marked
- All fire extinguishers are adequately stored such and mounted on walls or placed in a fire point station

Site Specific Controls / Recommendation

- A means of detecting a fire and raising the alarm in the event of an emergency to be installed.
- Fire assembly points in all locations to be communicated to staff.
- Fire evacuation plan to be put in place and all employees to be fully trained for fire drills, escape routes, raising the alarm and assembly points.
- Monthly inspection to be carried out to ensure that all fire practices are being adhered to and to raise any issues found with management.
- Damaged electrical sockets/ cables be repaired by a competent electrician
- Walkways leading to fire exits must be kept clear from obstructions. Items should not be stored in these areas
- Ensure that all personnel are familiar with the position of fire extinguishers.
- Do not store flammable material such as paper, cylinders etc near electrical outlets.
- Ensure that access to fire extinguishers is kept unobstructed and easily accessible at all times
- Store all flammable liquids in fire resistant cabinets.
RISK ASSESSMENT

Monitoring Arrangements
- Monitor compliance with Risk Assessment
- Test fire alarm on regular basis (N/A)
- Evacuation drills are coordinated
- Carry out monthly inspecting of fire equipment and emergency exits

Supervisor Checks
- Fire extinguishers are located in their designated area and that they are kept serviced
- Ensure that fire exits and fire extinguishers are unobstructed
- Check that all existing personnel have received the required training in manual handling and fire evacuations.
- Check that new starts have undergone induction and appropriate training and are aware of fire evacuation plan

Information, Instruction and Training
- Risk Assessment and safe systems of work
- First Aid
- Fire Extinguisher training
- Emergency Plan communicated
- Fire warden training

Personal Protective Equipment (last resort)

Initial Risk Rating (without any control measures)

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Risk Rating Calculation Risk = A X (B + C) = 240 High Risk

Risk Reduction Rating (after controls introduced)

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Risk Rating Calculation Risk = A X (B + C) = 120 Substantial Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 – 129  High Risk = 130 – 450

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment………20/04/09……………………………………………………………………
RISK ASSESSMENT – Slips/ Trips/ Falls

Risk Rating: Medium Risk
Work Activity: General work in all areas/ locations

Ref: BMEGAA06
Date: 20/04/09
Assessed by: SD

<table>
<thead>
<tr>
<th>HAZARDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Slippery Surfaces/ Grounds</td>
</tr>
<tr>
<td>Untidy Workplace</td>
</tr>
<tr>
<td>Trip hazards such as tools/ equipment/ cables</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Persons Exposed To Risk</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public</td>
</tr>
<tr>
<td>Other contractors/employees</td>
</tr>
<tr>
<td>Visitors</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Work Description (including location)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General work activities carried out by staff in all areas and/ or locations associated with the Community department</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Existing Controls</th>
</tr>
</thead>
<tbody>
<tr>
<td>Do not leave tools and/ or equipment lying around which may pose a trip hazard</td>
</tr>
<tr>
<td>Steps, corners and fixed obstacles should be clearly marked</td>
</tr>
<tr>
<td>Maintain high standards of housekeeping</td>
</tr>
<tr>
<td>Avoid bringing extension leads across pedestrian routes</td>
</tr>
<tr>
<td>Slippery surfaces should be remedied immediately</td>
</tr>
<tr>
<td>All equipment/materials should be stored in allocated area</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Site Specific Controls / Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<tr>
<td></td>
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</tr>
</tbody>
</table>
RISK ASSESSMENT

Monitor Arrangements

- Ensure appropriate footwear is worn
- Ensure high standards of housekeeping
- Monitor compliance with safe system of work
- Ensure no running on tarmac/concrete area with football studs

Supervisor Checks

- Monitor compliance with risk control and safe system of work
- Ensure tools and equipment are stored in allocated area
- Ensure cables don’t cross walkways
- Ensure spills are dealt with immediately
- Ensure high standards of housekeeping
- The supervisor shall undertake regular inspections of the work area

Information, Instruction and Training

- First Aid
- Risk assessment and safe systems of work
- Housekeeping

Personal Protective Equipment (last resort)

- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]
- [ ]

Additional notes on PPE

Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple fatality</td>
<td>15</td>
<td>1 Person</td>
</tr>
<tr>
<td>Fatality</td>
<td>12</td>
<td>2 – 5 Persons</td>
</tr>
<tr>
<td>Major injury</td>
<td>9</td>
<td>6 – 20 Persons</td>
</tr>
<tr>
<td>Reportable injury</td>
<td>6</td>
<td>21 – 100 Persons</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>100 + Persons</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 126 Substantial Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>6</td>
<td>2</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 60 Medium Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

Risk Assessment Review

As and when process changes or yearly
Date of Risk Assessment………20/04/09… …………………………………. ……………………………………
# RISK ASSESSMENT – Psychosocial Issues

**Risk Rating:** Medium Risk  
**Work Activity:** General Work/ Dealing with Anti-Social Behaviour  
**Assessed by:** SD  
**Date:** 20/04/09  
**Ref:** BMEGAA07

## HAZARDS
- Stress  
- Ill health  
- Verbal Abuse  
- Physical Abuse

## Persons Exposed To Risk
- Public  
- Other contractors/employees [✓]  
- Visitors

## Work Description (including location)
- All work carried out by BME GAA in BME GAA Grounds

## Existing Controls
- Anti Bullying and Harassment Policies in place – Code of Practice  
- Personnel to ensure that they do not contribute to a bullying culture – Code of Practice  
- Where possible personnel do not work alone – Code of Practice  
- All issues of abuse are reported to supervisor/ head office and records kept on file. – Code of Practice  
- Personnel do not contribute to any arguments which may arise – Code of Practice  
- Personnel DO NOT retaliate, walk away where possible – Code of Practice

## Site Specific Controls / Recommendation
- Ensure all job roles and requirements are clear  
- Ensure all personnel are supplied with means of communication  
- Provide all personnel with appropriate training, first aid kits, etc.  
- Ensure personnel are fit for the job (i.e. medical fitness, of sound mind)
RISK ASSESSMENT

Ref: BMEGAA07

Monitoring Arrangements

- Monitor compliance with risk assessment
- Monitor the reporting of complaints, abuse, accusations

Supervisor Checks

- Ensure that all personnel are clear with regard to their job roles and requirements
- Check that all personnel have received appropriate training

Information, Instruction and Training

- Risk assessment and safe systems of work
- Anti Social Behaviour Course
- First Aid

Personal Protective Equipment (last resort)

Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
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</thead>
<tbody>
<tr>
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<tr>
<td>Major injury (hospitalisation)</td>
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<tr>
<td>Reportable injury</td>
<td>6</td>
<td>8 Exposure occurs regularly</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = \( A \times (B + C) = 84 \) Medium Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>6</td>
<td>4</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = \( A \times (B + C) = 60 \) Medium Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 - 129  High Risk = 130 – 450

Risk Assessment Review

As and when process changes or yearly
Date of Risk Assessment………20/04/09……..…………………………..……………………..
### RISK ASSESSMENT – Car Park

**Risk Rating:** Medium Risk  
**Work Activity:** Use of car park  
**Ref:** BMEGAA08  
**Date:** 20/04/09  
**Assessed by:** SD

<table>
<thead>
<tr>
<th>HAZARDS</th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Collision</td>
<td>Public</td>
<td>Theft / Damage</td>
<td>Serious Personal Injury</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Persons Exposed To Risk</th>
<th>Public</th>
<th>Other contractors/employees</th>
<th>Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Public</td>
<td>✔</td>
<td></td>
<td>✔</td>
</tr>
<tr>
<td>Other contractors/employees</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Visitors</td>
<td>✔</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Work Description (including location)

Use of car park at Ballymore Eustace GAA Grounds

### Existing Controls

- Car parking spaces are available for personnel, and visitors
- Personnel aware at all times of other moving vehicles & people crossing
- Adhere to speed limits
- Specific car parking spaces are marked out.

### Site Specific Controls / Recommendation

- Ensure continuous monitoring of car park
Monitoring Arrangements

- Monitor compliance with Risk Assessment

Supervisor Checks

- Check that all personnel are following the requirements for safe parking
- Check that car park is not being abused

Information, Instruction and Training

- Risk assessment and safe systems of work

Personal Protective Equipment (last resort)

Additional notes on PPE

Initial Risk Rating (without any control measures)

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<th>Severity Rating (A)</th>
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<td>3</td>
<td>10 Exposure certain to occur</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 180 High Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>8</td>
<td>4</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 72 Medium Risk

Risk Assessment Review

As and when process changes or yearly
Date of Risk Assessment........20/04/09.............................................
RISK ASSESSMENT – Social Events / Family Days

Risk Rating: Medium Risk

Work Activity: Family Days

Ref: BMEGAA09
Date: 20/04/09
Assessed by: SD

HAZARDS
Slip trips and falls Major injury
Public
Insufficient access and egress
Musculoskeletal injury

Persons Exposed To Risk
Public ✓ Other contractors/employees ✓ Visitors ✓

Work Description (including location)
All social events / family days organised by BME GAA at Ballymore Eustace GAA Grounds

Existing Controls
- Request engineering reports for all/ any equipment brought into the park for such events eg funfair equip
- The local guards will be notified of event
- A safety management plan for all events will be written and communicated to personnel
- Family Days will be monitored throughout event for anti social behaviour
- Adhere to clubs code of practice

Site Specific Controls / Recommendation
- Ensure no equipment is brought on site before evaluating engineering report
- Report and document all checks each day
- Ensure there is a sufficient amount of staff to control and provide adequate safety for the estimated population of each event
- Set out safety management plan for each event and communicate to staff before commencement of event
**Monitoring Arrangements**

- Monitor compliance with the risk assessment.
- Monitor security of area

**Supervisor Checks**

- Check that all equipment coming on site have appropriate engineering checks/maintenance records
- Check that all equipment is CE marked

**Information, Instruction and Training**

- Safe systems of work explanation (Risk Assessments Explained).
- Manual handling training
- Fire evacuation plan.

**Personal Protective Equipment (Last resort)**

Additional notes on PPE

**Initial Risk Rating (without any control measures)**

<table>
<thead>
<tr>
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<td>8 Exposure occurs regularly 16</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur 20</td>
</tr>
</tbody>
</table>

Initial Risk Rating Calculation Risk = A X (B + C) = 198 **High Risk**

**Risk Reduction Rating (after controls introduced)**

Risk Rating Calculation Risk = A X (B + C) = 84 **Medium Risk**

- **Low Risk** = 18 – 59  
- **Medium Risk** = 60 – 89  
- **Substantial Risk** = 90 - 129  
- **High Risk** = 130 - 450

**Risk Assessment Review**

As and when process changes or yearly

Date of Risk Assessment………20/04/09…… .................................................................
RISK ASSESSMENT – Dressing Rooms - Facilities

Risk Rating: High Risk

Work Activity: Dressing Rooms - Facilities

Assessed by: SD

Ref: BMEGAA10
Date: 20/04/09

HAZARDS

<table>
<thead>
<tr>
<th>Members of the Public</th>
<th>Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Injury</td>
<td>Storage of cleaning agents</td>
</tr>
<tr>
<td>Theft/ Intruders</td>
<td></td>
</tr>
<tr>
<td>Electricity</td>
<td></td>
</tr>
<tr>
<td>Slips/ trips/ falls</td>
<td></td>
</tr>
<tr>
<td>Anti-social behaviour</td>
<td></td>
</tr>
</tbody>
</table>

Persons Exposed To Risk

- Public
- Other contractors/employees
- Visitors

Work Description (including location)

The running of the Ballymore Eustace Grounds and the use of the grounds by the public

Existing Controls

- First Aid box & fire extinguishers available
- Welfare facilities provided with hot and cold running water
- Staff do not work alone where possible. Inform personnel of your whereabouts
- Do not retaliate/ react to abuse
- Appoint a child welfare officer and attended a “Child Protection Awareness” course
- Mentors / coaches / volunteers are not permitted to be in a room alone with a child(ren) and will ensure that children are thought in a supervised manner / not left alone with an adult(s)

Site Specific Controls / Recommendation

- Building to be fitted with a fire/ smoke detection system, which shall be maintained regularly
- Personnel provided with a means of communication to call for help from Gardai, Fire services, Ambulance, etc.
- Monitor as much as possible throughout the day for any intruders
- All cleaning agents must be stored in a safe and secure area, out of reach from the public
**Monitoring Arrangements**
- Ensure fire extinguishers are supplied and serviced annually
- Monitor compliance with the safe systems of works
- Monitor the area for any signs of intrusion, anti-social behaviour

**Supervisor Checks**
- Check that safe systems of work are prepared and communicated.
- Check that personnel carry first aid equipment and are trained in the use of fire extinguishers
- Check that all personnel have received appropriate training
- Check that Safety Data Sheets are available with all cleaning/chemical agents and spills are cleaned up and disposed of immediately, in accordance with the instructions provided on the SDS

**Information, Instruction and Training**
- Child Protection Awareness Course
- Dealing with Anti-Social Behaviour
- First Aid
- Fire Extinguishers
- Safe System of work explanation

**Personal Protective Equipment (last resort)**

**Additional notes on PPE**

**Initial Risk Rating (without any control measures)**

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<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 234 High Risk

**Risk Reduction Rating (after controls introduced)**

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
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</thead>
<tbody>
<tr>
<td>6</td>
<td>10</td>
<td>12</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 132 High Risk

**Low Risk** = 18 – 59 **Medium Risk** = 60 – 89 **Substantial Risk** = 90 - 129 **High Risk** = 130 - 450

**Risk Assessment Review**
- As and when process changes or yearly
- Date of Risk Assessment………20/04/09………

---

Ref: BMEGAA10
# Risk Assessment – Trips Away

**Risk Rating:** Medium Risk  
**Date:** 20/04/09  
**Assessed by:** SD  

**Work Activity:** Organizing trips abroad

## Hazards
- Members of public  
- Personal injury  
- Anti-social behaviour  
- Ill health/ stress

## Persons Exposed To Risk

<table>
<thead>
<tr>
<th>Public</th>
<th>Other contractors/employees</th>
<th>Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>✅</td>
<td>✅</td>
<td></td>
</tr>
</tbody>
</table>

## Work Description (including location)
BMEGAA organize trips for various teams. Members of BMGAA attend trips as organizers/ leaders/ minders/ etc.

## Existing Controls
- Anti-bullying and harassment policies are in place  
- Employees ensure that they do not contribute to a bullying culture  
- Personnel have attended a course on how to deal with anti-social behaviour and also a Child Protection Awareness course  
- Personnel work in pairs, where possible  
- The itinerary of all trips is planned prior to commencement of trip  
- All children are required to submit permission slips from their parents/ guardian before leaving for the trip  
- Code of practice implemented for Club

## Site Specific Controls / Recommendation
- Provide consultation meetings with parents regarding costs, times, itinerary, plans, etc of any trip prior in advance of any trip  
- Carry out regular head counts of all trip attendants at agreed intervals each day of the trip  
- A qualified/ trained first aider of staff shall be present on each trip  
- Carry out background checks on all volunteer leaders/ minders prior to trip  
- Ensure that there are a sufficient number of supervisors/ leaders/ minders on the trip  
- Trip leader to carry a list of contact names and numbers for all children/ person(s) attending trip, at all times
RISK ASSESSMENT

Monitor compliance with the safe systems of works
Monitor reporting of incidents/near misses
Monitor for anti-social behaviour, bullying, etc

Supervisor Checks
Check that safe systems of work are prepared and communicated.
Check that background checks have been carried out
Check that permission slips for all attendees of trips are received prior to leaving
Check that head count are carried

Information, Instruction and Training
Risk assessment
First Aid
Anti-Social Behaviour Course
Child Protection Awareness

Personal Protective Equipment (last resort)

Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
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<td>8 Exposure occurs regularly 16</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur 20</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 300 High Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
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<tr>
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<td>8</td>
<td>4</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 72 Medium Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment………20/04/09………..........................................................

Ref: BMEGAA11
# Risk Assessment – Public

<table>
<thead>
<tr>
<th>Ref: BMEGAA11</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date: 20/04/09</td>
</tr>
<tr>
<td>Assessed by: SD</td>
</tr>
</tbody>
</table>

## Risk Rating: Medium Risk

## Work Activity: Protection of Public

### Hazards

- Slips/ Trips/ Falls
- Cuts
- Unstable equipment
- Attacks
- Vulnerable children

### Persons Exposed To Risk

- Public
- Other contractors/employees
- Visitors

### Work Description (including location)

General protection of the public using grounds

### Existing Controls

- Compliance with all risk assessments
- Personnel working at grounds carry out visual checks of equipment for any defects/ missing parts/ etc
- Children are monitored and never left alone, where possible
- Meetings, events, etc., are planned and advertised in advance with sufficient amount of staff for supervision
- Play area is maintained in a good and safe condition on a daily basis
- Personnel and contractors are appropriately trained and educated for their role(s)
- Equipment is kept in good condition
- Fire alarms, extinguishers, first aid kits, training, etc is provided and maintained to appropriate standards
- Appropriate tool box talk to be given to staff.
- Good housekeeping shall be observed and implemented.
- Personnel do not react to/ encourage anti-social behaviour, violence, abuse, etc. Call for back-up/ Guards where appropriate
- Members of public are not permitted in certain areas.

### Site Specific Controls / Recommendation

- Remove unsafe materials/ equipment straight away or Erect signage at defected equipment
- Keep records of all maintenance jobs/ services/ etc
- Fire Assembly point must be clearly signposted and highlighted on an emergency evacuation route plan
- Emergency plans for must be developed and implemented and be site specific (for all locations)
RISK ASSESSMENT

Monitoring Arrangements
Monitor compliance with the risk assessment.

Supervisor Checks
Ensure all personnel are trained
Ensure safe system of work is communicated
Carry out regular inspections of community centres for misconduct, unauthorized entry to staff areas, etc.

Information, Instruction and Training
Safe System of Work explained
First Aid
Manual Handling
Fire extinguisher

Personal Protective Equipment (last resort)

Additional notes on PPE

Initial Risk Rating (without any control measures)

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</table>

Risk Rating Calculation Risk = A X (B + C) = 234 High Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
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</table>

Risk Rating Calculation Risk = A X (B + C) = 84 Medium Risk

Low Risk = 18 – 59   Medium Risk = 60 – 89   Substantial Risk = 90 - 129   High Risk = 130 - 450

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment........20/04/09... ..........................................................
# RISK ASSESSMENT – Play Areas

**Risk Rating:** Substantial Risk  
**Date:** 20/04/09  
**Assessed by:** SD

## Work Activity: Playgrounds

### Hazards

<table>
<thead>
<tr>
<th>Slips/ Trips/ Falls</th>
<th>Cuts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unstable equipment</td>
<td>Attacks</td>
</tr>
<tr>
<td>Vulnerable children</td>
<td></td>
</tr>
</tbody>
</table>

### Persons Exposed To Risk

- **Public**
- **Other contractors/employees**
- **Visitors**

### Work Description (including location)

This risk assessment covers play area on BMEGAA Grounds

### Existing Controls

1. All play / training equipment is purchased from a competent manufacturer
2. Personnel working carry out daily visual checks of equipment for any defects/ missing parts/ etc
3. Checks are reported and logged on a weekly basis
4. Maintenance repairs are carried out as soon as is reasonably practicable
5. Play area is maintained in a good and safe condition

### Site Specific Controls / Recommendation

- Remove unsafe materials/ equipment straight away or Erect signage at defected equipment
RISK ASSESSMENT

Monitoring Arrangements
- Monitor the condition of playground equipment
- Monitor compliance with the risk assessment.

Supervisor Checks
- Check stability of equipment on weekly basis

Information, Instruction and Training
- Safe System of Work explained
- First Aid
- Manual Handling

Personal Protective Equipment (last resort)

Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
<th>Exposure Probability Rating (C)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple fatality</td>
<td>15</td>
<td>2 Exposure would rarely occur</td>
</tr>
<tr>
<td>Fatality</td>
<td>12</td>
<td>4 Exposure unlikely to occur</td>
</tr>
<tr>
<td>Major injury (hospitalisation)</td>
<td>9</td>
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<tr>
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<td>8 Exposure occurs regularly</td>
</tr>
<tr>
<td>Minor accident</td>
<td>3</td>
<td>10 Exposure certain to occur</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A x (B + C) = 288 High Risk

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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<tbody>
<tr>
<td>6</td>
<td>8</td>
<td>12</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A x (B + C) = 120 Substantial Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment........20/04/09

Additional notes on PPE

Initial Risk Rating (without any control measures)

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<th>Severity Rating (A)</th>
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Risk Rating Calculation Risk = A x (B + C) = 288 High Risk

Risk Reduction Rating (after controls introduced)

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Risk Rating Calculation Risk = A x (B + C) = 120 Substantial Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 - 129 High Risk = 130 - 450
RISK ASSESSMENT – Using & Erecting Temporary Goalposts

Risk Rating: Medium Risk

Work Activity: Using & Erecting Temporary Goalposts

Foreseeable Risks

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Hazard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head Injury</td>
<td>Crush injury</td>
</tr>
<tr>
<td>Foot Injury</td>
<td>Public</td>
</tr>
<tr>
<td>Manual handling</td>
<td></td>
</tr>
<tr>
<td>Cuts</td>
<td></td>
</tr>
</tbody>
</table>

Initial Risk Rating (without any control measures) Highlight appropriate figure

<table>
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</tr>
<tr>
<td></td>
<td>1 Person</td>
<td>2 People</td>
</tr>
<tr>
<td></td>
<td>2 – 5 Persons</td>
<td>4 People</td>
</tr>
<tr>
<td></td>
<td>6 – 20 Persons</td>
<td>6 People</td>
</tr>
<tr>
<td></td>
<td>21 – 100 Persons</td>
<td>8 People</td>
</tr>
<tr>
<td></td>
<td>100 + Persons</td>
<td>10 People</td>
</tr>
</tbody>
</table>

Persons Exposed To Risk

<table>
<thead>
<tr>
<th>Public</th>
<th>Other contractors/employees</th>
<th>Visitors</th>
</tr>
</thead>
<tbody>
<tr>
<td>✔️</td>
<td></td>
<td>✔️</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A X (B + C) = 84 Medium Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable

Work Description (including location)

Using & Erecting temporary goalposts

Generic / Existing Controls

- Operation should be carried out by two people
- Carefully place posts in place
- Ensure the posts are secured with ground anchors
- Anti lift devices will be installed
- Crossbars must be tested for strength. To pass this test they must be able to withstand a vertical force of 180kg applied to the middle of the crossbar for 1 minute.
- Installation should only be undertaken by, or under the direct supervision of, trained persons with enough experience and with adequate assistance for the size of the goal being erected.
- Stability of goalposts to be checked before leaving job
- Goalposts to be removed from playing area and locked away after use

Site Specific Controls / Recommendation

- Ensure all job roles and requirements are clear
- Monitor to ensure goalposts remains effective
RISK ASSESSMENT

Ref: BMEGAA13

Risk Reduction Rating (after controls introduced)
Severity Rating (A)  6  Exposure Rating (B)  2  Exposure Probability Rating (C)  4

Risk Rating Calculation Risk = A X (B + C) = 48 Low Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 - 129  High Risk = 130 - 450

Monitoring Arrangements
Monitor goalposts to ensure it remains secure and effective.
Ensure operation is undertaken with a minimum of 2 people
Monitor compliance with safe system of work

Supervisor Checks
Ensure that all personnel are clear with regard to their job roles and requirements
Monitor compliance with safe system of work
The supervisor shall undertake regular inspections of the work area
Ensure workers receive manual handling training
Check structural integrity of goalposts on regular basis

Information, Instruction and Training
Manual Handling
Task specific
Manufacturers instructions

Personal Protective Equipment (last resort)

Additional notes on PPE

Risk Assessment Review
As and when process changes or yearly
Date of Risk Assessment........02/04/07........................... ........................................
RISK ASSESSMENT – Weed Spraying

Risk Rating: Medium Risk

Work Activity: Spraying in open spaces

Foreseeable Risks

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Hazard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fluid Injection/splash back</td>
<td>Public</td>
</tr>
<tr>
<td>Solvent/chemicals</td>
<td>Manual Handling</td>
</tr>
<tr>
<td>Fire</td>
<td>Weather</td>
</tr>
</tbody>
</table>

Initial Risk Rating (without any control measures) Highlight appropriate figure

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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</table>

Persons Exposed To Risk

Public ❑ Other contractors/employees ❑ Visitors ❑

Risk Rating Calculation: Risk = A X (B + C) = 162 High Risk

Low Risk = 18 – 59 Medium Risk = 60 – 89 Substantial Risk = 90 – 129 High Risk = 130 – 450

Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable

Work Description (including location)

Weed spraying in open spaces

Generic / Existing Controls

❑ Fill only in well ventilated areas
❑ Eliminate all ignition sources before commencing use
❑ Do not leave unattended or in easy reach to public (especially children)
❑ Chose least toxic chemical and provide SDS
❑ Always read SDS/manufacturers instructions before handling any chemicals/dangerous substances
❑ Inspect pump for leaks/defects each time before use
❑ PPE and RPE is provided and worn
❑ Always point sprayer away from body, where possible spray downwind
❑ Avoid walking through sprayed area/avoid over spraying
❑ Do NOT smoke while spraying
❑ All personnel receive training on use and safe systems of work
❑ Dispose of waste in a safe manner
❑ Personnel must be vigilant at all times for public
❑ First Aid Kits, Spill Kits and Eye Wash is made available
Wash PPE/ RPE after use
Wash hands before eating, smoking/ drinking, before and after using the toilet and at all times immediately after using chemicals

Site Specific Controls / Recommendation
Personnel to receive pesticide/ chemical awareness training and must be provided with SDSs
Do NOT spray during windy conditions

RISK ASSESSMENT

Risk Reduction Rating (after controls introduced)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
<th>Exposure Rating (B)</th>
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</tr>
</thead>
<tbody>
<tr>
<td>6</td>
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<td>8</td>
</tr>
</tbody>
</table>

Risk Rating Calculation Risk = A x (B + C) = 84 Medium Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 - 129  High Risk = 130 - 450

Monitoring Arrangements
Check equipment for defects before use. Report any defects
Monitor compliance with safe system of work
Monitor wearing of PPE/ RPE

Supervisor Checks
Ensure pre use checks are carried out
Ensure personnel are trained in the use of all equipment.
Ensure safe system of work is communicated
The supervisor shall undertake regular inspections of the work area

Information, Instruction and Training
Manual Handling
Chemical agent safety awareness training
Pesticide safety awareness
Safe system of work explained
First Aid

Personal Protective Equipment (last resort)

Additional notes on PPE

Risk Assessment Review
As and when process changes  or yearly
Date of Risk Assessment………20/04/09……. ………………………. ………………………………………
RISK ASSESSMENT – Grass Cutting

Risk Rating: Medium Risk

Work Activity: Grass Cutting

Foreseeable Risks

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Hazard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Plant/ Machinery</td>
<td>Cuts/ Amputation</td>
</tr>
<tr>
<td>Head/ Eye Injury</td>
<td>Noise</td>
</tr>
<tr>
<td>Vibration</td>
<td>Manual Handling</td>
</tr>
<tr>
<td>Chemicals</td>
<td>Members of Public</td>
</tr>
<tr>
<td>Traffic</td>
<td>Slips/ Trips/ Falls</td>
</tr>
</tbody>
</table>

Initial Risk Rating (without any control measures)

<table>
<thead>
<tr>
<th>Severity Rating (A)</th>
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<tbody>
<tr>
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Persons Exposed To Risk

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</thead>
<tbody>
<tr>
<td>✔</td>
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</table>

Risk Rating Calculation

Risk = A X (B + C) = 162 High Risk

Low Risk = 18 - 59  Medium Risk = 60 - 89  Substantial Risk = 90 – 129  High Risk = 130 – 450

Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable

Work Description (including location)

Grass cutting in parks and open spaces

Generic / Existing Controls

- All new personnel are inducted and receive training in plant/ machinery/ equipment operation
- Appropriate PPE is provided according to task/ equipment/ weather
- Machinery and equipment is regularly inspected and maintained (maintenance operations are documented/ recorded)
- Never carry out maintenance work on machinery while it is still running
- Chemical awareness training/ manual handling training/ anti-social behaviour training is provided
- Inspect work area/ environment before commencing (i.e. for broken glass, sharp objects, syringes, hazardous materials, etc)
- Adopt good housekeeping practices
- Monitor area for pedestrians and local traffic
- Follow risk assessments/ safe systems of work associated with each piece of machinery/ equipment used
- Store all equipment in designated storage areas
Choose cutting machinery/equipment according to terrain being cut

**Site Specific Controls / Recommendation**
- Set out traffic management plan where appropriate
- Set out exclusion zones
- Never leave equipment/machinery unattended or turned on when not in use

**RISK ASSESSMENT**

<table>
<thead>
<tr>
<th>Risk Reduction Rating (after controls introduced)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Severity Rating (A)</strong></td>
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<td><strong>Exposure Rating (B)</strong></td>
</tr>
<tr>
<td><strong>Exposure Probability Rating (C)</strong></td>
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Risk Rating Calculation Risk = A X (B + C) = 72 **Medium Risk**

- Low Risk = 18 – 59
- Medium Risk = 60 – 89
- Substantial Risk = 90 – 129
- High Risk = 130 – 450

**Monitoring Arrangements**
- Monitor compliance with risk assessment and all associated risk assessments
- Monitor wearing of PPE
- Monitor regular maintenance of equipment/plant

**Supervisor Checks**
- Monitor compliance with risk assessment and all associated risk assessments
- Monitor wearing of PPE
- Monitor regular maintenance of equipment/plant
- Monitor compliance with risk assessment and all associated risk assessments

**Information, Instruction and Training**
- Risk assessment and safe systems of work
- Manual Handling
- Chemical Awareness Training
- Anti-social behaviour course

**Personal Protective Equipment (last resort)**
- ✔
- ✔
- ✔
- ✔
- ✔

**Additional notes on PPE**

**Risk Assessment Review**
- As and when process changes or yearly
- Date of Risk Assessment: 20/04/09

---

Ref BMEGAA15
RISK ASSESSMENT – Diesel

Risk Rating: Medium Risk

Work Activity: Storing and using diesel

Foreseeable Risks

<table>
<thead>
<tr>
<th>Hazard</th>
<th>Hazard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eye injury</td>
<td>Spillage</td>
</tr>
<tr>
<td>Slips/ Trips/ Falls</td>
<td>Headaches</td>
</tr>
<tr>
<td>Manual Handling</td>
<td></td>
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Initial Risk Rating (without any control measures)

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Persons Exposed To Risk

- Public
- Other contractors/employees
- Visitors

Risk Rating Calculation Risk = A X (B + C) = 126 Substantial Risk

Where risk levels are substantial or high, additional controls must be introduced to reduce the risk to the lowest level practicable

Work Description (including location)

Storage and use of diesel

Generic / Existing Controls

- The tank is stored in depot machinery yard in bunded area
- Do not fill container beyond 95% of its capacity
- Use Hand dispensers to fill container from tank, always use a funnel when transferring from one container to another
- Storage area must be well ventilated
- Do not keep quantities exceeding 20litres in vehicle
- Ensure fire extinguishers are readily available within close proximity of diesel usage and storage
- Wipe up spillages immediately
- NEVER smoke when using diesel
- Apply good hygiene practices and good housekeeping procedures
- Do not store diesel near flammable materials, keep away from naked flames
- Personnel are trained in safe usage/ dispensing methods of diesel,

Site Specific Controls / Recommendation

- Mark containers with petroleum spirit, Highly Flammable
- Provide personnel with spill kits and Safety Data Sheets
RISK ASSESSMENT

Risk Reduction Rating (after controls introduced)

Severity Rating (A)  9  Exposure Rating (B)  4  Exposure Probability Rating (C)  4

Risk Rating Calculation Risk = A X (B + C) = 72 Medium Risk

Low Risk = 18 – 59  Medium Risk = 60 – 89  Substantial Risk = 90 – 129  High Risk = 130 – 450

Monitoring Arrangements

Monitor compliance with risk assessment
Monitor area around tank for good housekeeping practices
Monitor the use of hand dispensers and funnels

Supervisor Checks

Check that personnel do not transport containers of diesel exceeding 20 litres
Check that first aid kits, spill kits and fire extinguishers are provided and fir for purpose

Information, Instruction and Training

Risk assessment and safe systems of work
First Aid
Fire Extinguisher
Emergency Response
Manual Handling

Personal Protective Equipment (last resort)

Additional notes on PPE

Risk Assessment Review

As and when process changes or yearly
Date of Risk Assessment........20/04/09...............................


date